

**CALIFORNIA CODE OF REGULATIONS**  
**TITLE 4. BUSINESS REGULATIONS**  
**DIVISION 18. CALIFORNIA GAMBLING CONTROL COMMISSION**  
**CHAPTER 8. BINGO.**

**ARTICLE 1. BINGO EQUIPMENT, DEVICES AND SUPPLIES.**

**12480. DEFINITIONS.**

(a) Except as otherwise provided in Section 12002 and subsection (b) of this regulation, the definitions in Business and Professions Code section 19805 and Penal Code sections 326.3 and 326.5 (p), shall govern the construction of this chapter.

(b) As used in this chapter:

- (1) "Administrative duties" include activities relating to coordinating all aspects of remote caller bingo games including, but not limited to, planning, organizing, and scheduling with sponsoring and cosponsoring organizations.
- (2) "Automatic daubing" or "auto daub" means the input or recording, by any means or in any manner, of any number or symbol announced by a live caller in the play of any bingo game, into a card-minding device without manual action of the player.
- (3) "Bingo equipment" includes, but is not limited to, any card-minding device; the point of sale system for card-minding devices; all network and telecommunications equipment used to communicate from the calling station to card-minding devices; the calling station and all related equipment; the main flashboard and all related equipment, the balls, the verifier, and the game pacer used in the playing of remote caller bingo games.
- (4) "Bingo supplies" include, but are not limited to, any bingo paper or cards, daubers, and related supplies used in the playing of remote caller bingo games.
- (5) "Caller" means an individual who is present at a host game site and who announces the numbers or symbols from randomly drawn plastic balls.
- (6) "Check" means a negotiable instrument drawn against deposited funds, to pay a specified amount of money to a specific person upon demand.
- (7) "Distributor" means any person that directly or indirectly distributes; supplies; vends; leases; or otherwise provides card-minding devices for use in this state; including the supplying, repairing, and servicing if authorized by the manufacturer, whether from a location within this state or from a location outside this state.
- (8) "Employee" means an individual who is paid a reasonable fee for the performance of duties related to the conduct of remote caller bingo games in any of the following categories:
  - (A) Administrative;
  - (B) Financial;
  - (C) Managerial;

(D) Security; or

(E) Technical.

- (9) "Fiduciary" means an individual who is designated in writing by an authorized organization to manage the finances of the organization's remote caller bingo operation for the benefit of the organization rather than the benefit of the designated individual, exercising the highest level of good faith, loyalty, and diligence.
- (10) "Financial duties" include, but are not limited to, cashiering, maintaining accounts payable and receivable, payroll processing, and maintenance of financial accounting books and records, on behalf of an organization or a vendor.
- (11) "Game" is defined as beginning when the first ball or number symbol is called and ends when all succeeding balls or number symbols are returned to the cage or blower and the machine has been cleared. A game may have two or more parts with different winning patterns for each part.
- (12) "Game pacer" means an electrical or electronic device that is set to a predetermined interval establishing the timing of bingo calls. The game pacer may be a separate device or may be incorporated into the bingo calling station.
- (13) "Host site" means the location at which the live bingo game is conducted and the transmission of the remote caller bingo game originates.
- (14) "Interim approval" means:
- (A) Approval by the Commission of a card-minding device for use in the play of any bingo game based on a certification from the manufacturer, pursuant to Section 12486, that the device complies in all respects with the provisions of Penal Code section 326.5, subdivision (p), paragraphs (1) and (2), including the requirement that the device be both portable and hand-held.
  - (B) Approval by the Commission, pursuant to Section 12488, of any bingo or remote caller bingo equipment or supplies used in the play and transmission of any remote caller bingo game.
- (15) "Interim license" means a license issued by the Commission pursuant to Section 12492 or Section 12500 that allows the following:
- (A) A fiduciary, site manager, or caller of an authorized organization to conduct remote caller bingo games; or
  - (B) An owner-licensee of a manufacturing, distributing, or vending business to provide remote caller bingo equipment, supplies, and services or card-minding devices in this state.
- (16) "Managerial duties" include providing assistance to the site manager, and may include, but are not limited to, the oversight and supervision of the employees, members, and patrons at a remote caller bingo game site.

- (17) "Manufacturer" means any person that directly or indirectly does one of the following:
- (A) Manufactures, distributes, supplies, vends, leases, or otherwise provides bingo equipment or supplies used in a remote caller bingo game.
  - (B) Manufactures, distributes, supplies, vends, leases, or otherwise provides card-minding devices, including the assembly, production, programming, or modification of card-minding devices, in this state or for use in this state.
  - (C) Performs any of the functions listed in subparagraphs (A) or (B) in a location outside of this state, with respect to remote caller bingo equipment and supplies or card-minding devices intended for operation in this state.
- (18) "Member" means an individual who belongs to an authorized organization and assists with the conduct of remote caller bingo games.
- (19) "Modification" means a change or alteration in card-minding device software that affects the manner or mode of play of the device.
- (20) "Net receipts" means the total revenue from all activities connected with participation in a game of remote caller bingo after costs and expenses are deducted.
- (21) "Nonrecurring capital acquisition" means any money, property, or equipment acquired in a single transaction.
- (22) "Organization" or "Authorized Organization," means an organization that is exempt from the payment of the bank and corporation tax by Section 23701a, 23701b, 23701d, 23701e, 23701f, 23701g, 23701k, 23701l, or 23701w of the Revenue and Taxation Code; a mobile home park association; a senior citizens organization; or a charitable organization affiliated with a school district.
- (23) "Owner" means an individual, corporation, limited liability company, partnership, trust, joint venture, association, or any other entity that has 10 percent or more interest in or has the power to exercise significant influence over a manufacturing, distributing, or vending business and is endorsed on the license certificate issued to the owner-licensee.
- (24) "Owner-licensee" means an individual, corporation, limited liability company, partnership, trust, joint venture, association, or any other owner of a manufacturing, distributing, or vending business that holds an interim or regular license issued by the Commission.
- (25) "Point of sale system" means a financial interface software system used to track transactions involving card-minding devices and customer accounts.
- (26) "Profit" means the gross receipts collected from one or more bingo games, less reasonable sums necessarily and actually expended for prizes, licensing fees, overhead costs, and other allowable expenses.
- (27) "Progressive prize" means any prize that increases or accumulates as consecutive remote caller bingo games are played.

- (28) "Record" includes, but is not limited to, ledgers and accounts relating to inventory, proceeds, expenditures, and the distribution of all profits derived from remote caller bingo games.
- (29) "Recognized organization" means an organization recognized by the Commission pursuant to Section 12505.
- (30) "Regular approval" means:
- (A) Approval by the Commission of a card-minding device for use in the play of any bingo game based on a finding that the device complies in all respects with the provisions of Penal Code section 326.5, subdivision (p), paragraphs (1) and (2), including the requirement that the device be both portable and hand-held, and any specific additional criteria established by the Commission in regulation;
  - (B) Approval by the Commission of any bingo or remote caller bingo equipment or supplies used in the play and transmission of any remote caller bingo game based on a finding that the equipment and supplies comply in all respects with any specific standards and testing procedures for the approval of equipment or supplies established by the Commission in regulation.
- (31) "Regular license" means a license issued by the Commission pursuant to the provisions of Section 12500, section 326.3(q)(1) of the Penal Code, and any specific additional licensing criteria established by the Commission in regulation.
- (32) "Remote caller bingo equipment" includes, in addition to the equipment specified in paragraph (3), all network, video, audio and telecommunications equipment used for the purpose of transmitting the play of a bingo game from a host site to one or more satellite sites.
- (33) "Satellite site" means the location at which the transmission of the live bingo game from a host site is received.
- (34) "Security duties" include, but are not limited to, physically safeguarding the authorized organization's patrons, staff, assets, and property, including the site's surrounding area and parking facility.
- (35) "Site" means the property owned or leased by the licensee, or property whose use is donated to the licensee and which property is used by such licensee for performance of the charitable purpose for which the organization is organized.
- (36) "Site manager" means an individual who is physically present at a remote caller bingo game site and is the primary person responsible for the game conduct, staff, and patrons present at the site and obtaining the declared winner's identifying information and mailing address.
- (37) "Sponsor" means an authorized organization conducting remote caller bingo games, which has met the requirements of section 326.3(b)(1) of the Penal Code.
- (38) "Technical duties" include, but are not limited to, providing expertise related to the maintenance, repair and operation of remote caller bingo equipment.

- (39) “Vendor” means, for purposes of section 326.3 of the Penal Code, a person that directly or indirectly provides equipment, supplies, or services to an authorized organization for use in remote caller bingo games, including management companies that have a written agreement with an organization to assist with or conduct remote caller bingo games.
- (40) “Volunteer” means a member of an organization that assists with the conduct of remote caller bingo games and is not compensated for the performance of their duties and does not benefit financially from the conduct of remote caller bingo games.
- (41) “Work permit” means a card, certificate, or permit issued by the Commission pursuant to Section 12503 or by a county, city, or city and county, that authorizes the holder to be employed by a vendor or organization to conduct remote caller bingo games in the following categories:
- (A) Administrative;
  - (B) Financial;
  - (C) Managerial;
  - (D) Security; or
  - (E) Technical

Note: Authority cited: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code. Reference: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

#### **12482. ASSISTANCE TO BINGO PLAYERS WITH DISABILITIES.**

Pursuant to the provisions of paragraph (6) of subdivision (p) of section 326.5 of the Penal Code, the following requirements are established as means by which the operator of a bingo game shall, as required by applicable law, offer assistance to players with disabilities:

- (a) For players with disabilities consistent with definitions set forth in the Americans with Disabilities Act (ADA), when those disabilities would restrict a player’s ability to mark cards:
- (1) The operator of a bingo game that offers card-minding devices shall reserve at least two card-minding devices, approved pursuant to Section 12486, for use by disabled players. If there are no requests for use of the reserved card-minding devices prior to fifteen minutes before the scheduled start of a session, the reserved devices may be made available for use by any player.
  - (2) If the operator of a bingo game, or any other person involved in the conduct of a bingo game, charges players a fee for the use of card-minding devices, players with disabilities as described in subsection (a) shall not be required to pay that fee or to comply with a minimum purchase requirement imposed on players utilizing card-minding devices, if any. Those players are required to comply with any minimum purchase requirement imposed on all players by an operator.

(3) The operator of a bingo game that offers card-minding devices shall allow players with disabilities as described in subsection (a) to claim prizes by presenting a printout of a winning card, or other evidence of a winning card approved by the Commission.

(b) For players with disabilities consistent with definitions set forth in the ADA, when those disabilities would restrict a player's ability to verbally announce "BINGO," the operator of a bingo game shall allow those players to utilize a form of visual or audible signaling to notify the operator of a winning pattern or "bingo," which may include a flag, paddle, light, horn, bell or whistle, or other means approved by the Commission.

(c) For players with disabilities consistent with definitions set forth in the ADA, when those disabilities would restrict the players' ability to mark cards, or to announce "BINGO," the operator of a bingo game shall allow another individual to assist the disabled players in the play of bingo. The assisting individual shall not be counted towards the 750-player maximum applicable to remote caller bingo as provided in subdivision (i) of section 326.3 of the Penal Code.

Note: Authority cited: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code. Reference: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

## **ARTICLE 2. BINGO EQUIPMENT, DEVICES, AND SUPPLIES.**

### **12486. APPROVAL OF CARD-MINDING DEVICES.**

(a) Beginning January 1, 2009, any card-minding device that is used in the play of any bingo game, as described in subdivision (p) of section 326.5 of the Penal Code, shall be approved by the Commission in advance as meeting the requirements of section 326.5. An interim approval process is established to further the legislative intent of avoiding disruption of fundraising efforts by nonprofit organizations as expressed in Business and Professions Code section 19850.6. Until such time as the Commission establishes in regulation specific additional criteria for the approval of card-minding devices, interim approval may be obtained from the Commission pursuant to this section, subject to the following conditions:

- (1) An interim approval shall be valid for one year from the date it is granted by the Commission or until regulations specifying additional criteria for card-minding devices become effective, whichever is later.
- (2) An interim approval does not obligate the Commission to grant a regular approval and does not create a vested right in the holder to either an extension of the interim approval or to the granting of a subsequent regular approval.
- (3) An interim approval does not in any way change the legal requirement that the applicant bears the burden of establishing that a specific device is manufactured to be used in compliance with all of the provisions of paragraphs (1) and (2) of subdivision (p) of section 326.5 of the Penal Code.
- (4) Issuance of an interim approval concerning a specific card-minding device has no bearing on the question of whether the manufacturer of the device, or any affiliated person, will qualify for issuance of any Commission permit, registration, or license. Any interim approval will be cancelled in the event that the manufacturer of the device is subsequently determined to be ineligible for licensure.

(5) If, during the term of an interim approval, it is determined that any particular card-minding device is not qualified for approval, the Executive Director shall prepare an order to show cause why that device's interim approval should not be cancelled. The manufacturer of the device shall be given at least 30 days, but not more than 90 days, to respond in writing. After receipt of the manufacturer's response, or if the manufacturer fails to respond within the specified time, the matter shall be set for consideration at a noticed Commission meeting. The manufacturer may address the Commission by way of an oral statement at the Commission meeting and, either in writing not less than ten days prior to the meeting or at the meeting itself, may request an evidentiary hearing. Any evidentiary hearing shall be conducted in accordance with applicable provisions of subsection (b) of Section 12050 of this division.

(b) A specific model of card-minding device and its designated software version shall be deemed approved on an interim basis by the Commission if the following requirements are satisfied:

- (1) The chief executive officer or other authorized representative of the business entity that manufactures the card-minding device certifies under penalty of perjury using the form "Application for Interim Approval of Bingo Card-Minding Device," CGCC-615 (New 11/08), which is attached in Appendix A to this chapter, that the specific model and its designated software version satisfies all the requirements set out in Penal Code section 326.5(p)(1)(A-D) and (2)(A-D). An application fee of \$50 for each specified model and its designated software version for which approval is being requested shall accompany the application.
- (2) The Commission has issued an interim approval for the specified model and its designated software version, having found that the certification has satisfied the requirements of this section.

(c) Any material change in the software used in a previously approved card-minding device shall require application for approval of the subject model and its revised software version, as provided in subsection (b)(1), and approval by a designated member of the Commission staff.

(d) When using any card-minding device, players shall manually input or daub each individual number or symbol announced by a live caller into the individual player-operated units or components of the device; automatic daubing shall not be permitted. Any card-minding device possessing automatic daubing capabilities shall have that capability disabled as a condition of approval.

(e) Each application for interim approval shall be reviewed and, if found to be complete and correct, shall be set for consideration at a noticed Commission meeting. If the application does not satisfy the requirements of this section, the manufacturer shall be provided a written list of deficiencies.

Note: Authority cited: Sections 19850.5 and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code. Reference: Sections 19850.5 and, 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

#### **12488. APPROVAL OF REMOTE CALLER BINGO EQUIPMENT.**

(a) This section does not apply to card-minding devices.

(b) Beginning on the effective date of these regulations, any equipment used in the conduct of remote caller bingo must be approved by the Commission in advance. An interim approval process is established to further the legislative intent of avoiding delays in implementing the California Remote

Caller Bingo Act, as expressed in Section 19850.6 of the Business and Professions Code. Until such time as the Commission establishes specific standards and testing procedures for the approval of remote caller bingo equipment, such equipment shall be approved on an interim basis pursuant to this section.

(c) At least 30 days prior to conducting a remote caller bingo game, an organization that conducts or cosponsors the game must submit a written list to the Commission of all equipment to be used, including any equipment used in the transmission of the game. The list must include the make and model number of the equipment to be used and, to the extent feasible, the manufacturer, distributor or vendor from which the item was purchased, leased or otherwise acquired. Equipment lists shall only be accepted from authorized organizations, as defined in this chapter. Unless disapproved by the Executive Director, the equipment listed on the equipment list shall be deemed approved 30 days after the submission date.

- (d) (1) Any equipment purchased, leased or otherwise acquired after the effective date of this section and used in the play of remote caller bingo, except for audio and video technology used to transmit a live bingo game from a host site to a satellite site, must be manufactured by a licensed manufacturer and distributed through a licensed distributor as provided in Section 12492.
- (2) Any audio and video technology used to transmit a live bingo game from a host site to a satellite site purchased after the effective date of these regulations must either:
- (A) Be manufactured by a licensed manufacturer and distributed through a licensed vendor as provided in Section 12492; or
  - (B) Be commercially available and able to send the transmission of the live bingo game from the host site to any and all satellite sites in a manner that is secure, accurate, and simultaneous.

(e) Any approval received pursuant to this section is subject to the following conditions:

- (1) An interim approval shall be valid for one year from the date it is granted or until regulations specifying additional standards and requirements for the approval and testing of remote caller bingo equipment become effective, whichever is later.
- (2) An interim approval does not obligate the Commission to grant a regular approval and does not create a vested right to either an extension of the interim approval or to the granting of a subsequent regular approval.
- (3) Issuance of an interim approval for bingo equipment has no bearing on whether the equipment will meet standards later established by the Commission.

Note: Authority cited: Section 19850.6, Business and Professions Code; and Section 326.3(s). Reference: Section 19850.6, Business and Professions Code; and Section 326.3(s), Penal Code.

**ARTICLE 3. MANUFACTURERS, DISTRIBUTORS, AND VENDORS OF BINGO EQUIPMENT, DEVICES, SUPPLIES AND SERVICES.**

**12492. INTERIM LICENSES; INITIAL AND RENEWAL; CONDITIONS.**

(a) An interim approval process is established to further the legislative intent of avoiding disruption of fundraising efforts by nonprofit organizations as expressed in Business and Professions Code section 19850.6.

(b) No person may manufacture, distribute, or provide remote caller bingo equipment, supplies, or services or card-minding devices in this state unless they have a valid interim license issued by the Commission pursuant to this article.

(c) Any manufacturer or distributor of card-minding devices or any vendor providing remote caller bingo equipment, supplies, or services in this state on or after April 24, 2009, shall apply for an interim license, pursuant to this article, within 30 days of the effective date of this section.

(d) Any person applying for an initial interim license as the owner-licensee, as defined in subsection (b) of Section 12480 of the manufacturer, distributor, or vendor business shall submit the following:

- (1) Application for Interim License for Manufacturers, Distributors, and Vendors of Bingo Equipment, Devices, Supplies, and Services, CGCC-610 (Rev 03/10), which is attached in Appendix B.
- (2) A non-refundable application fee of \$500.00.
- (3) If the applicant is an individual residing in the state of California, a completed Request for Live Scan Service, California Department of Justice Form BCII 8016, confirming that the applicant has submitted his or her fingerprints to the BCII for an automated criminal history check and response.
- (4) If the applicant is an individual residing outside the state of California, two FBI Fingerprint cards.

(e) Any person applying for an initial interim license as an owner, as defined in subsection (b) of Section 12480, of a manufacturing, distributing, or vending business shall submit the following:

- (1) Application for Interim License for Manufacturers, Distributors, and Vendors of Bingo Equipment, Devices, Supplies, and Services CGCC-610 (Rev 03/10), referred to in paragraph (1) of subsection (d).
- (2) A non-refundable application fee of \$500.00.
- (3) If the applicant is an individual residing in the state of California, a completed Request for Live Scan Service, California Department of Justice Form BCII 8016, confirming that the applicant has submitted his or her fingerprints to the BCII for an automated criminal history check and response.
- (4) If the applicant is an individual residing outside the state of California, two FBI Fingerprint cards.

(f) Interim license approvals pursuant to this article, are subject to the following conditions:

- (1) An interim license shall be valid for one year from the date it is issued by the Commission and may be renewed if regulations specifying the criteria for a regular license have not been adopted.
- (2) Upon adoption of regulations specifying the criteria for a regular license, the Commission will notify the holder of the interim license of the requirement to submit a regular application package within 30 days of the effective date of the regulations. If a response has not been received within 30 days, the interim license will not be eligible for renewal.
- (3) An interim license does not obligate the Commission to issue a regular license nor does it create a vested right in the holder to either a renewal of the interim license or to the granting of a subsequent regular license.
- (4) Issuance of an interim license has no bearing on the question of whether the holder will qualify for issuance of any Commission permit, registration, or license. The interim license will be cancelled in the event that the Commission subsequently determines the applicant does not qualify for a regular license.
- (5) If, during the term of an interim license, it is determined that the holder is disqualified pursuant to Section 12493, the Executive Director shall prepare an order to show cause why that interim license should not be cancelled. The holder of the interim license shall be given at least 30 days, but not more than 90 days, to respond in writing. After receipt of the holder's response, or if the holder fails to respond in the time specified, the matter shall be set for consideration at a noticed Commission meeting. The holder may address the Commission by way of an oral statement at the Commission meeting and, either in writing not less than ten days prior to the meeting or at the meeting itself, may request an evidentiary hearing. Any evidentiary hearing shall be conducted in accordance with applicable provisions of subsection (b) of Section 12050 of this division.

(g) Any person applying for a renewal interim license as the owner-licensee of the manufacturing, distributing, or vending business shall submit the following no later than 90 days prior to the expiration of that license:

- (1) Application for Interim License for Manufacturers, Distributors, and Vendors or Bingo Equipment, Devices, Supplies, and Services, CGCC-610 (Rev 03/10), referred to in paragraph (1) of subsection (d).
- (2) A non-refundable application fee of \$500.00.

(h) Any person applying for a renewal interim license as an owner of the manufacturing, distributing, or vending business shall submit the following no later than 90 days prior to the expiration of that license:

- (1) Application for Interim License for Bingo Equipment Manufacturers and Distributors, CGCC-610 (New 03/09), referred to in paragraph (1) of subsection (d).
- (2) A non-refundable application fee of \$500.00.

(i) Each application for an initial or renewal interim license shall be reviewed and, if found to be complete and correct, shall be set for consideration at a noticed Commission meeting. If the application

does not satisfy the requirements of this article, the applicant shall be provided a written list of the deficiencies.

(j) A renewal interim license shall be valid for one year from the date of approval of the renewal application or from the expiration of the prior interim license, whichever is later.

Note: Authority cited: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code. Reference: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

### **12493. INTERIM LICENSE DENIAL; APPLICANT DISQUALIFICATION.**

(a) An application for an interim license shall be denied by the Commission if either of the following applies:

- (1) The applicant meets any of the criteria for mandatory disqualification in subdivisions (b) through (f) of section 19859 of the Business and Professions Code.
- (2) The applicant, if an individual, is less than 18 years of age.

Note: Authority cited: Sections 19850.5, 19850.6, and 19859, Business and Professions Code; Sections 326.3 and 326.5, Penal Code. Reference: Sections 19850.5, 19850.6, and 19859, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

### **12496. CHANGE OF BUSINESS LOCATION.**

A manufacturer, distributor, or vendor shall advise the Commission in writing of any new California business locations, or any terminations of existing business locations, within 15 days following the change.

Note: Authority cited: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3, 326.4, and 326.5, Penal Code. Reference: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

## **ARTICLE 4. REMOTE CALLER BINGO INTERIM LICENSES AND INTERIM WORK PERMITS.**

### **12500. INTERIM LICENSES; INITIAL AND RENEWAL; CONDITIONS.**

(a) An interim approval process is established to further the legislative intent of avoiding disruption of fundraising efforts by nonprofit organizations as expressed in Business and Professions Code section 19850.6.

(b) No person may perform in the capacity of a fiduciary, site manager, or caller for the purposes of conducting remote caller bingo games unless that person has a valid interim license issued by the Commission pursuant to this article. A person may hold one of each license type simultaneously but shall not perform in the capacity of more than one during the same remote caller bingo game or session.

(c) Any fiduciary, site manager, or caller applying for an initial interim license shall submit the following:

- (1) Application for Interim License for Remote Caller Bingo, CGCC-620 (Rev. 03/10), which is attached in Appendix C.
- (2) A non-refundable application fee of \$50.00.

- (3) Completed Request for Live Scan Service, California Department of Justice Form BCII 8016, confirming that the applicant has submitted his or her fingerprints to the BCII for an automated criminal history check and response.

(d) Interim license approvals are subject to the following conditions:

- (1) An interim license shall be valid for one year from the date it is issued by the Commission and may be renewed if regulations specifying the criteria for a regular license have not been adopted.
- (2) Upon adoption of regulations specifying the criteria for a regular license, the Commission will notify the holder of the interim license of the requirement to submit a regular application package within 30 days of the effective date of the regulations. If a response has not been received within 30 days, the interim license will not be eligible for renewal.
- (3) An interim license does not obligate the Commission to issue a regular license nor does it create a vested right in the holder to either a renewal of the interim license or to the granting of a subsequent regular license.
- (4) Issuance of an interim license has no bearing on the question of whether the holder will qualify for issuance of any Commission permit, registration, or license. The interim license will be cancelled in the event that the Commission subsequently determines that the applicant does not qualify for a regular license.
- (5) If, during the term of an interim license, it is determined that the holder is disqualified pursuant to Section 12501, the Executive Director shall prepare an order to show cause why that interim license should not be cancelled. The holder of the interim license shall be given at least 30 days, but not more than 90 days, to respond in writing. After receipt of the holder's response, or if the holder fails to respond in the time specified, the matter shall be set for consideration at a noticed Commission meeting. The holder may address the Commission by way of an oral statement at the Commission meeting and, either in writing not less than ten days prior to the meeting or at the meeting itself, may request an evidentiary hearing. Any evidentiary hearing shall be conducted in accordance with applicable provisions of subsection (b) of Section 12050 of this division.

(e) Any fiduciary, site manager, or caller applying for a renewal interim license shall submit the following no later than 90 days prior to expiration of that license:

- (1) Application for Interim License for Remote Caller Bingo, CGCC-620 (Rev. 03/10), referred to in paragraph (1) of subsection (c).
- (2) A non-refundable application fee of \$50.00.

(f) Each application for an initial or renewal interim license shall be reviewed and, if found to be complete and correct, shall be set for consideration at a noticed Commission meeting. If the application does not satisfy the requirements of this article, the applicant shall be provided a written list of deficiencies.

(g) A renewal interim license shall be valid for one year from the date of approval of the renewal application or from the expiration of the prior interim license, whichever is later.

Note: Authority cited: Sections 19850.5, and 19850.6, Business and Professions Code; Section 326.3, Penal Code.  
Reference: Sections 19850.5, and 19850.6, Business and Professions Code; Section 326.3, Penal Code.

### **12501. INTERIM LICENSE DENIAL; APPLICANT DISQUALIFICATION.**

(a) An application for an interim license shall be denied by the Commission if either of the following applies:

- (1) The applicant meets any of the criteria for mandatory disqualification in subdivisions (b) through (f) of section 19859 of the Business and Professions Code.
- (2) The applicant, if an individual, is less than 18 years of age.

Note: Authority cited: Sections 19850.5, 19850.6, and 19859, Business and Professions Code; Sections 326.3 and 326.5, Penal Code. Reference: Sections 19850.5, 19850.6, and 19859, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

### **12503. INTERIM WORK PERMITS; INITIAL AND RENEWAL; CONDITIONS.**

(a) No person may act in the capacity of an employee, as defined in subsection (b) of Section 12480, without a current interim work permit issued by the Commission pursuant to this article or by a city, county, or city and county.

(b) Any employee applying for a remote caller bingo interim work permit shall submit the following:

- (1) Application for Interim Work Permit for Remote Caller Bingo, CGCC-622 (Rev. 03/10), which is attached in Appendix C.
- (2) A non-refundable application fee of \$50.00.
- (3) A completed Request for Live Scan Service, California Department of Justice Form BCII 8016, confirming that the applicant has submitted his or her fingerprints to the BCII for an automated criminal history check and response.

(c) An interim work permit is subject to the following conditions:

- (1) An interim work permit shall be valid for one year from the date it is issued by the Commission and may be renewed if regulations specifying the criteria for a regular work permit have not been adopted.
- (2) Upon adoption of regulations specifying the criteria for a regular work permit, the Commission will notify the holder of the interim work permit of the requirement to submit a regular application package within 30 days of the effective date of the regulations. If a response has not been received within 30 days, the interim work permit will not be eligible for renewal.
- (3) An interim work permit does not obligate the Commission to issue a regular work permit nor does it create a vested right in the holder to either a renewal of the interim work permit or the granting of a subsequent regular work permit.
- (4) Issuance of an interim work permit has no bearing on the question of whether the holder will qualify for issuance of any Commission permit, registration, or license. The interim work permit will be cancelled in the event that the Commission subsequently determines that the applicant does not qualify for issuance for any Commission permit, registration, or license.

(5) If, during the term of an interim work permit, it is determined that the holder is disqualified pursuant to Section 12504, the Executive Director shall prepare an order to show cause why that interim work permit should not be cancelled. The holder of the interim work permit shall be given at least 30 days, but not more than 90 days, to respond in writing. After receipt of the holder's response, or if the holder fails to respond in the time specified, the matter shall be set for consideration at a noticed Commission meeting. The holder may address the Commission by way of an oral statement at the Commission meeting and, either in writing not less than ten days prior to the meeting or at the meeting itself, may request an evidentiary hearing. Any evidentiary hearing shall be conducted in accordance with applicable provisions of subsection (b) of Section 12050 of this division.

(d) Any employee applying for renewal of a remote caller bingo interim work permit shall submit to the Commission the following no later than 90 days prior to expiration of the work permit:

- (1) Application for Interim Work Permit for Remote Caller Bingo, CGCC-622 (Rev. 03/10) referred to in paragraph (1) of subsection (b).
- (2) A non-refundable application fee of \$50.00.

(e) Each application for an initial or renewal interim work permit shall be reviewed and, if found to be complete and correct, shall be set for consideration at a noticed Commission meeting. If the application does not satisfy the requirements of this article, the applicant shall be provided a written list of the deficiencies.

(f) A renewal interim work permit shall be valid for up to one year from the date of approval of the renewal application or from the expiration of the prior interim work permit, whichever is later.

Note: Authority cited: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3, Penal Code. Reference: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3, Penal Code.

#### **12504. INTERIM WORK PERMIT DENIAL; APPLICANT DISQUALIFICATION.**

(a) An application for an interim work permit shall be denied by the Commission if either of the following applies:

- (1) The applicant meets any of the criteria for mandatory disqualification in subdivisions (b) through (f) of section 19859 of the Business and Professions Code.
- (2) The applicant, if an individual, is less than 18 years of age.

Note: Authority cited: Sections 19850.5, 19850.6, and 19859, Business and Professions Code; Sections 326.3 and 326.5, Penal Code. Reference: Sections 19850.5, 19850.6, and 19859, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

#### **12505. RECOGNITION OF ORGANIZATIONS CONDUCTING REMOTE CALLER BINGO GAMES.**

(a) No organization may conduct remote caller bingo games in this state unless it has been recognized by the Commission pursuant to this article.

(b) Any organization requesting recognition by the Commission shall:

- (1) Meet the requirements specified in section 326.3(b)(1-5) of the Penal Code.

(2) Submit a Statement of Eligibility to Conduct Remote Caller Bingo, CGCC-618 (New 03/09), which is attached in Appendix C to this Chapter.

(3) Submit a non-refundable processing fee of \$50.00.

(c) Any organization recognized by the Commission shall annually submit the following within 120 calendar days after the close of the organization's fiscal year:

(1) Statement of Eligibility to Conduct Remote Caller Bingo, CGCC-618 (New 03/09), referred to in paragraph (2) of subsection (b), specifying any changes in the information included in the organization's last statement of eligibility filed with the Commission.

(2) A non-refundable processing fee of \$25.00.

(d) Each statement received pursuant to this section shall be reviewed and, if found to be complete and correct, shall be set for consideration at a noticed Commission meeting. If the statement does not satisfy the requirements of this article, the applicant shall be provided a written list of the deficiencies. The Commission reserves the right to refuse recognition to any organization that does not meet the requirements specified in subsection (b).

Note: Authority cited: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code. Reference: Sections 19850.5, and 19850.6, Business and Professions Code; Sections 326.3 and 326.5, Penal Code.

## **ARTICLE 5. REMOTE CALLER BINGO REQUIREMENTS; STANDARDS OF PLAY.**

### **12508. REMOTE CALLER BINGO REQUIREMENTS.**

(a) An organization conducting remote caller bingo shall have been recognized by the Commission pursuant to Section 12505.

(b) Any vendor providing remote caller bingo services must have a valid interim license issued pursuant to Section 12492.

(c) Organizations and vendors shall retain records in connection with their remote caller bingo games for a period of five (5) years. Records shall be maintained in California, written in English, and must include the following:

(1) Full and accurate records of the income received and expenses disbursed in connection with the operation, conduct, promotion, supervision, and any other related activity of remote caller bingo games. Such records shall be maintained in accordance with generally accepted principles of accounting.

(2) Full and accurate records of the names and license or permit numbers, if applicable, of all organization members, including any volunteers, and any employees conducting or providing remote caller bingo services.

(d) The records kept by organizations and vendors, pursuant to paragraph (1) of subsection (c), shall be audited by an independent California certified public accountant at least annually, and copies of the audit reports shall be provided to the Commission within 120 days after the close of the organization's and vendor's fiscal years.

(e) In addition to the requirements of subsections (c) and (d), the following requirements shall apply to organizations that conduct remote caller bingo:

- (1) The operation of remote caller bingo may not be the primary purpose for which the organization is organized.
- (2) The receipts of the game shall be used only for charitable purposes. The organization conducting the game shall determine the disbursement of the net receipts of the game.
- (3) Organizations authorized to conduct remote caller bingo shall provide copies of the records pertaining to those games to the Commission within 30 days after the end of each calendar quarter. A loan reimbursement payment, as prescribed by paragraph (2) or subdivision (d) of section 326.4 of the Penal Code, for reimbursement of the loan from the Indian Gaming Special Distribution Fund to the Charity Bingo Mitigation Fund shall accompany the submission of records, as specified in this paragraph, the amount of which shall be based on the gross revenues from all remote caller bingo games conducted during the calendar quarter for which the records are submitted.

(f) An organization authorized to conduct remote caller bingo games shall provide the Commission with at least 30 days advance written notice of its intent to conduct those games. The notice shall include all of the following:

- (1) The legal name of the organization and the address of record of the agent upon whom legal notice may be served.
- (2) The locations of the caller and remote players, whether the property is owned by the organization or donated, and if donated, by whom.
- (3) The name of the licensed caller and site manager.
- (4) The names of administrative, managerial, technical, financial, and security personnel employed.
- (5) The name of the vendor and any person or entity maintaining the equipment used to operate and transmit the game.
- (6) The name of the person designated as having a fiduciary responsibility for the game.
- (7) The license numbers of all persons who are required to be licensed.
- (8) A copy of the local ordinance for each city, county, or city and county in which the game will be played.

Note: Authority cited: Sections 19850.5 and 19850.6, Business and Professions Code; Section 326.3, Penal Code.  
Reference: Sections 326.3(b), 326.3(j)(4), 326.3(s), and 326.3(w), Penal Code.

#### **12510. COSPONSOR REQUIREMENTS.**

The following requirements related to cosponsor agreements shall be in place for each remote caller bingo game.

(a) Except as provided in subsection (b), an organization shall not cosponsor a remote caller bingo game with one or more other organizations unless one of the following is true:

- (1) All of the cosponsors are affiliated under the master charter or articles and bylaws of a single organization.
- (2) All of the cosponsors are affiliated through an organization described in Penal Code section 326.3(b)(1), and have the same Internal Revenue Service activity code.

(b) No more than ten (10) unaffiliated organizations may enter into a cosponsor agreement and the remote caller bingo game shall not have more than ten (10) locations.

(c) An organization shall not conduct remote caller bingo more than one day per week.

(d) Copies of cosponsor agreements shall be forwarded to the Commission ten (10) days before sponsoring or operating any remote caller bingo game.

(e) Cosponsor agreements shall contain language requiring the cosponsors to comply with the standards of play adopted by the organization.

(f) Cosponsor agreements shall contain language requiring the cosponsors to comply with any regulations adopted by the Commission.

Note: Authority cited: Sections 19850.5 and 19850.6, Business and Professions Code; Section 326.3, Penal Code. Reference: Section 326.3(n), Penal Code.

#### **12511. STANDARDS OF PLAY FOR REMOTE CALLER BINGO.**

(a) Prior to conducting a remote caller bingo game, the organization shall submit to the Commission the controls, methodology, and standards of game play, including the equipment used to select bingo numbers and create or originate cards, control or maintenance, distribution to participating locations, and distribution to the players.

(b) The controls, methodologies, and standards shall be subject to prior approval by the Commission, provided that controls shall be deemed approved by the Commission after 90 days from the date of submission unless disapproved.

(c) No person may operate, supervise, or staff a remote caller bingo game unless that person is a member of the authorized organization or they have been approved by the Commission to work in an administrative, managerial, technical, financial, or security personnel capacity.

(d) The following standards related to the location of play shall be in place for each remote caller bingo game.

- (1) A remote caller bingo game shall not include any site that is not located within the state of California.
- (2) Games shall be conducted only on property that is owned or leased by the organization or donated to the organization.
- (3) Games are to be open to the public, not just to the members of the authorized organization.

(e) The following standards related to bingo prizes shall be in place for each remote caller bingo game.

- (1) Every game shall be played until a winner is declared.

- (2) Prizes awarded during the conduct of any remote caller bingo game shall not exceed 37 percent of the gross receipts for that game.
  - (3) Progressive prizes are prohibited.
  - (4) To claim a prize a player must present a covered or marked tangible card.
  - (5) Prizes are to be paid only by check. Organizations may issue a check to the winner at the time of the game, or may send a check to the declared winner by US Postal Service certified mail, return receipt requested.
  - (6) The declared winner of a remote caller bingo game shall provide his or her identifying information and mailing address to the onsite manager of the remote caller bingo game.
  - (7) Prize money exceeding state and federal exemption limits shall be subject to income tax reporting and withholding and shall be forwarded, within ten business days, to the appropriate state or federal agency on behalf of the winner.
- (f) The following standards related to players shall be in place for each remote caller bingo game.
- (1) No persons under the age of 18 shall be allowed to participate.
  - (2) No more than 750 players per site may participate in a game, unless the Governor of California or the President of the United States declares a state of emergency in response to a natural disaster and the net proceeds of the games are donated to or expended exclusively for the relief of the victims of the disaster, in which case the organization must advise the Commission in writing at least ten days prior to conducting the game.
  - (3) No person shall be allowed to participate unless the person is physically present at the time and place where the remote caller bingo game is being conducted.
  - (4) A player shall not use a card-minding device unless the device is both portable and hand-held.
- (g) The following standards related to game play shall be in place for each remote caller bingo game.
- (1) Electronics or video displays shall not be used in connection with the game of bingo, except in connection with the caller's drawing of numbers or symbols and the public display of that drawing, or Commission-approved card-minding devices.
  - (2) The drawing of each ball bearing a number or symbol shall be visible to all players as the ball is drawn, including through simultaneous live video feed at remote locations.
  - (3) Any game interrupted by a transmission failure, electrical outage, or act of God shall be considered void in the location that was affected. A refund for a canceled game or games shall be provided to the purchasers.
  - (4) The winning cards shall not be known prior to the game by any person participating in the playing or operation of the bingo game.
  - (5) All preprinted cards shall bear the legend, "For sale or use only in a bingo game authorized under California law and pursuant to local ordinance."

Note: Authority cited: Sections 19850.5 and 19850.6, Business and Professions Code; Section 326.3, Penal Code.  
Reference: Sections 326.3(f), (g), (h), (i)(1)-(3), (j)(1), (m), (o), (t)(3)-(4), Penal Code; and Section 6500 Family Code.

## **ARTICLE 6. ACCOUNTING AND FINANCIAL REPORTING.**

### **12514. AUDITS.**

(a) The Commission shall have the authority to conduct audits of any organization engaged in the conduct or cosponsoring of remote caller bingo to ensure compliance with Section 326.3 of the Penal Code. The audit may be conducted at any time and prior notification is not required. No audit shall be conducted until on or after January 1, 2010.

(b) Each organization that conducts or cosponsors remote caller bingo shall allow the Commission complete access to all records, documents, and files in any form related to the conduct or cosponsoring of remote caller bingo and to any personnel involved in the conduct or cosponsoring of remote caller bingo.

(c) The Commission shall have the authority to make copies of any and all documents deemed necessary by the auditor to substantiate audit findings.

(d) Pursuant to subdivision (c) of section 19821 of the Business and Professions Code, all information obtained by the Commission during an audit shall be exempt from disclosure.

(e) Each organization that conducts remote caller bingo shall contract with an independent California certified public accountant to conduct an audit of all records at least annually. Copies of the audit report shall be provided to the Commission within 120 days after the close of the organization's fiscal year.

Note: Authority cited: Section 19850.6, Business and Professions Code; and Section 326.3(v), Penal Code.  
Reference: Section 19821(c), Business and Professions Code; and Section 326.3(v), Penal Code.

**APPENDIX A**

**APPLICATION FOR INTERIM APPROVAL  
OF BINGO CARD-MINDING DEVICE**  
CGCC-615 (New 11/08)



State of California  
California Gambling Control Commission  
2399 Gateway Oaks Drive, Suite 220  
Sacramento, CA 95833-4231  
(916) 263-0700; Fax: (916) 263-0452  
[www.cgcc.ca.gov](http://www.cgcc.ca.gov)

**APPLICATION FOR INTERIM APPROVAL OF BINGO CARD-MINDING DEVICE**

Pursuant to California Code of Regulations, Title 4, section 12482 and California Penal Code (PC) section 326.5(p)(3), the California Gambling Control Commission (Commission) shall approve in advance any card-minding device to be used in the play of any bingo game. Card-minding devices must meet all requirements indicated in PC section 326.5(p)(1)(A-D), and must not perform any of the functions indicated in PC section 326.5(p)(2)(A-D).

Send the completed *Application for Interim Approval of Bingo Card-minding Device* form with a \$ 50.00 application fee for each card-minding device model and its designated software version to: California Gambling Control Commission, 2399 Gateway Oaks Drive, Suite 220, Sacramento, CA 95833-4231. Please make all checks payable to the California Gambling Control Commission.

| APPROVAL TYPE   |                       |   |
|---|-----------------------|---|
| <input type="checkbox"/> Initial Approval   |                       | <input type="checkbox"/> Modification of Commission-Approved Device |
| SECTION 1a – MANUFACTURER BUSINESS INFORMATION  |                       |   |
| Name of Business  |                       |   |
| Principal Place of Business Address   |                       |   |
| Mailing Address (if different than business address)  |                       |   |
| Telephone Number<br>( ) ( )   | Fax Number<br>( ) ( ) | Website Address (if any)  |
| Name of Contact Person  |                       | Title   |
| Telephone Number<br>( ) ( )   | Fax Number<br>( ) ( ) | E-mail Address (if any)   |
| SECTION 1b – MANUFACTURER LICENSE INFORMATION   |                       |   |
| If additional space is needed, please attach a listing of the requested information on a separate sheet of paper.   |                       |   |
| Has the business been licensed with any gaming agency including any other State, City, County, Federal, Country, or Tribal agency? <input type="checkbox"/> Yes <input type="checkbox"/> No |                       |   |
| If yes, please list the gaming agency and the license, certificate, registration, etc. information below.   |                       |   |
| Gaming Agency Name  | License Number        | Expiration Date   |
|   |                       |   |
|   |                       |   |
|   |                       |   |
|   |                       |   |

**SECTION 2 – CARD-MINDING DEVICE INFORMATION**

Complete the information below for each card-minding device model and its designated software version you are certifying as meeting the requirements indicated in PC 326.5(p)(1) and (2). Any material change in the software used in a previously approved card-minding device requires a modification approval. If you are requesting interim approval of more than four devices, please make an additional copy of this page and attach to the application.

|  |  |                                |                             |
|--|--|--------------------------------|-----------------------------|
| Model Name   |  | Model Number                   |                             |
| Software (Firmware) Version  |  | Software (Firmware) Build Date |                             |
| Answer the following questions regarding the card-minding device model and its designated software version listed above.   |  |                                |                             |
| 1. Is the model a hand-held, portable device?  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 2. Has this model and software version been previously tested and certified by an independent laboratory? <b>If yes, attach copies of certification documents.</b> |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 3. Is this device model and its designated software version capable of automatic daubing?  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| <i>Complete only if you answered "Yes" to question 3.</i>  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 4. Can the automatic daubing function be disabled?   |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| Model Name   |  | Model Number                   |                             |
| Software (Firmware) Version  |  | Software (Firmware) Build Date |                             |
| Answer the following questions regarding the card-minding device model and its designated software version listed above.   |  |                                |                             |
| 1. Is the model a hand-held, portable device?  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 2. Has this model and software version been previously tested and certified by an independent laboratory? <b>If yes, attach copies of certification documents.</b> |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 3. Is this device model and its designated software version capable of automatic daubing?  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| <i>Complete only if you answered "Yes" to question 3.</i>  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 4. Can the automatic daubing function be disabled?   |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| Model Name   |  | Model Number                   |                             |
| Software (Firmware) Version  |  | Software (Firmware) Build Date |                             |
| Answer the following questions regarding the card-minding device model and its designated software version listed above.   |  |                                |                             |
| 1. Is the model a hand-held, portable device?  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 2. Has this model and software version been previously tested and certified by an independent laboratory? <b>If yes, attach copies of certification documents.</b> |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 3. Is this device model and its designated software version capable of automatic daubing?  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| <i>Complete only if you answered "Yes" to question 3.</i>  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 4. Can the automatic daubing function be disabled?   |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| Model Name   |  | Model Number                   |                             |
| Software (Firmware) Version  |  | Software (Firmware) Build Date |                             |
| Answer the following questions regarding the card-minding device model and its designated software version listed above.   |  |                                |                             |
| 1. Is the model a hand-held, portable device?  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 2. Has this model and software version been previously tested and certified by an independent laboratory? <b>If yes, attach copies of certification documents.</b> |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 3. Is this device model and its designated software version capable of automatic daubing?  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| <i>Complete only if you answered "Yes" to question 3.</i>  |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |
| 4. Can the automatic daubing function be disabled?   |  | <input type="checkbox"/> Yes   | <input type="checkbox"/> No |

**SECTION 3 – CERTIFICATION / SIGNATURE**

An authorized representative of the manufacturer must sign on behalf of the business.

*I certify under penalty of perjury under the laws of the State of California that I have personally completed this form and know that the contents thereof, the information contained herein and in any attachments, is true, accurate, and complete. I also certify that any card-minding device and its designated software version indicated on this form meets the requirements of PC 326.5(p) and understand that the interim approval is subject to the following conditions:*

- (1) An interim approval shall be valid for one year from the date it is granted by the Commission or until regulations specifying additional criteria for card-minding devices become effective, whichever is later.*
- (2) An interim approval does not obligate the Commission to grant a regular approval and does not create a vested right in the holder to either an extension of the interim approval or to the granting of a subsequent regular approval.*
- (3) An interim approval does not in any way change the legal requirement that the applicant bears the burden of establishing that a specific device complies with all of the provisions of paragraphs (1) and (2) of subdivision (p) of section 326.5 of the Penal Code.*
- (4) Issuance of an interim approval concerning a specific card-minding device has no bearing on the question of whether the manufacturer of the device, or any affiliated person, will qualify for issuance of any Commission permit, registration, or license. Any interim approval will be cancelled in the event that the manufacturer of the device is subsequently determined to be ineligible for licensure.*
- (5) If, during the term of an interim approval, it is determined that any particular card-minding device is not qualified for approval, the Executive Director shall prepare an order to show cause why that device's interim approval should not be cancelled. The manufacturer of the device shall be given at least 30 days to respond in writing. After receipt of the manufacturer's response, the matter shall be set for consideration at a noticed Commission meeting. The manufacturer may address the Commission by way of an oral statement at the Commission meeting and, either in writing not less than ten days prior to the meeting or at the meeting itself, may request an evidentiary hearing.*
- (6) Any card-minding device and its designated software version that possess an automatic daubing capability shall have that capability disabled.*

|   |       |
|---|-------|
| Name of Individual Completing this Application (typed or printed) | Title |
| Signature   | Date  |

**APPENDIX B**



State of California  
 California Gambling Control Commission  
 2399 Gateway Oaks Drive, Suite 220  
 Sacramento, CA 95833-4231  
 (916) 263-0700; Fax: (916) 263-0452  
[www.cgcc.ca.gov](http://www.cgcc.ca.gov)

**APPLICATION FOR INTERIM LICENSE FOR MANUFACTURERS, DISTRIBUTORS, AND VENDORS OF BINGO EQUIPMENT, DEVICES, SUPPLIES AND SERVICES  
 CGCC-610 (Rev. 03/10)**

Pursuant to Penal Code sections 326.3 and 326.5, the California Gambling Control Commission (Commission) shall license manufacturers and distributors of card-minding devices and any vendor providing bingo supplies, equipment, or services used in the playing of remote caller bingo games. California Code of Regulations, Title 4, Section 12492 allows for the issuance of an interim license in order to avoid disruption to fundraising efforts by nonprofit organizations. In order to apply for an interim license, an application is required to be submitted by the "owner-licensee" and every "owner" (individual or entity) that has a 10 percent or greater interest in or significant influence over, the business.

**Instructions:**

Type or print legibly, in ink, all information requested on this application. If a question does not apply, write "N/A" (Not Applicable). Incomplete applications will be returned. You must provide truthful information in all your responses. All answers to questions in this application will be subject to verification. Any misrepresentation or failure to disclose information may constitute sufficient cause for denial or revocation of your license.

Send the completed application package with required fees (listed below) to: California Gambling Control Commission, 2399 Gateway Oaks Drive, Suite 220, Sacramento, CA 95833-4231. Please make all checks payable to the California Gambling Control Commission.

| SECTION 1 – INTERIM LICENSE TYPE AND FEE  |  |
|---|--|
| Please check the appropriate boxes below indicating whether you are applying for an <i>initial</i> or <i>renewal</i> interim license, the type of interim license you are applying for, and submit the corresponding application fee. |  |
| Name of Business  | Name of Applicant (Individual or Entity) |
| <input type="checkbox"/> <b>Initial Interim License: \$500.00</b> (non-refundable fee, per application)   |  |
| <input type="checkbox"/> <b>Renewal Interim License: \$500.00</b> (non-refundable fee, per application)   |  |
| Indicate the interim license type you are applying for:   |  |
| <input type="checkbox"/> <b>Manufacturer of: (Check one)</b><br><input type="checkbox"/> Card-Minding Devices<br><input type="checkbox"/> Remote Caller Bingo Equipment or Supplies   |  |
| <input type="checkbox"/> <b>Distributor of Card-Minding Devices</b>   |  |
| <input type="checkbox"/> <b>Vendor of: (Check all that apply)</b><br><input type="checkbox"/> Remote Caller Bingo Equipment or Supplies<br><input type="checkbox"/> Remote Caller Bingo Services                                      |  |

**SECTION 2 – TYPE OF OWNER APPLICATION**

Check one box indicating the type of owner application. Submit the application with the required fee and forms/information listed below with your *initial or renewal* application.

**Business Entity (Owner-licensee):** (The owner of the business for which the interim license is to be issued, which may include any of the entity types listed in section 3b.)

- ✓ Complete all sections except section 4.
- ✓ Attach the following to the application:
  - Current Organization Chart
  - Listing of any gaming licenses
  - Copy of organizing documents (i.e., Articles of Incorporation, Articles of Organization, Partnership Agreement, etc.)

**Note:** Sole Proprietors must complete all sections of the application. If you are applying for an initial interim license fingerprints must also be submitted. See instructions under "Individual Owner Applicant" below.

**Individual Owner Applicant:** (Any owner of the business entity that is to be endorsed on the owner-licensee's certificate, which may include any of the individual owner titles listed in section 4a.)

- ✓ Complete sections 4, 5, and 6 only.
- ✓ Submit fingerprints – **Initial Application Only**
  - If residing within the state of California, follow the steps below:
    - 1) Locate and call a Live Scan provider. Determine if an appointment is required. Take the Request for Live Scan Service, BCII 8016 form to a Live Scan provider.
    - 2) The provider will process the fingerprints via Live Scan. Note: Applicants are not required to pay the processing fee associated with the processing and transmitting of fingerprints as these fees will be billed directly to the requesting agency.
    - 3) Attach a copy of the Request for Live Scan Service form to this application confirming that fingerprints have been submitted.
  - If residing outside of California, two FBI fingerprint cards may be obtained from the Commission and taken to any law enforcement agency for fingerprinting.

**Entity Owner Applicant:** (An owner of the business entity that is endorsed on the owner-licensee's certificate, which may include any of the entity types listed in section 3b.)

- ✓ Complete sections 3, 5, and 6 only.
- ✓ Attach the following to the application:
  - Current Organization Chart
  - Copy of organizing documents (i.e. Articles of Incorporation, Articles of Organization, Partnership Agreement, etc.)

**SECTION 3a – BUSINESS ENTITY INFORMATION**

If the business has more than one location, attach a list of all California business locations.

|   |                      |   |
|---|----------------------|---|
| Name of Business  |                      |   |
| Principal Place of Business Address                         |                      |   |
| Mailing Address (if different than business address)        |                      |   |
| Telephone Number<br>(    )                                  | Fax Number<br>(    ) | Website address (if any)                              |
| Federal Employer Identification Number (if any)             |                      | Social Security Number (if no FEIN)                   |
| What fiscal year does the business use?                     |                      |   |
| <input type="checkbox"/> Calendar year (January – December) |                      | <input type="checkbox"/> Other: From: _____ To: _____ |

**SECTION 3b – ENTITY STRUCTURE**

Attach a current organization chart for the entity indicating names and job titles.

Check the appropriate box below:

- Sole Proprietor
- General Partnership
- Limited Partnership
- Joint Venture
- Limited Liability Company

- Corporation:
  - Publicly Traded
  - Private:
    - Sub-Chapter S
    - Sub-Chapter C

- Trust:
  - Revocable
  - Irrevocable
  - Other: \_\_\_\_\_

Provide the following information regarding the business. Include all shareholders with a greater than 10% in ownership. For members of a Limited Liability Company, list membership interest in the ownership column. For partners, indicate whether general or limited partner after their name. For officers, directors, and principal management employees that have no ownership, enter 0% in the ownership column. If additional space is needed, use a separate sheet of paper.

| Entity/Individual's Name | Title | Ownership/Membership Interest Percentage | Compensation Arrangement (salary, hourly, incentives, bonuses, etc.) |
|--------------------------|-------|--|--|
|                          |       | %  |  |
|                          |       | %  |  |
|                          |       | %  |  |
|                          |       | %  |  |
|                          |       | %  |  |
|                          |       | %  |  |
|                          |       | %  |  |
|                          |       | %  |  |

**SECTION 3c – GENERAL INFORMATION: BUSINESS ENTITY**

If you answer "yes" to any of the questions below, provide an explanation on a separate sheet of paper. If this is an application for renewal, you are only required to provide information not previously disclosed.

- |  |  |
|--|--|
| 1. Has the business been licensed with any tribal, county, city, state, federal or international gaming agency?<br>If yes, attach a listing of the gaming agency name, issue date, and expiration date.  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Has the business applied for a permit, license, finding of suitability, certificate, registration, or authorization related to bingo in any jurisdiction that was withdrawn or denied?<br>If yes, attach a listing of the agency name and an explanation. | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**SECTION 4a – INDIVIDUAL APPLICANT INFORMATION**

Please indicate your association with the business: (Check all that apply)

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Sole Proprietor<br><br><input type="checkbox"/> General Partner<br><br><input type="checkbox"/> Limited Partner<br><br><input type="checkbox"/> Other: _____ | <input type="checkbox"/> Officer<br><br><input type="checkbox"/> Director<br><br><input type="checkbox"/> Shareholder | <input type="checkbox"/> Board of Directors Member<br><br><input type="checkbox"/> LLC Member<br><br><input type="checkbox"/> General Manager | <input type="checkbox"/> Trustor<br><br><input type="checkbox"/> Trustee<br><br><input type="checkbox"/> Current Beneficiary |
|---|---|---|--|

| SECTION 4a – INDIVIDUAL APPLICANT INFORMATION (Continued)  |        |   |  |                          |
|--|--------|---|--|--------------------------|
| Last Name  |        | First Name  |  | Middle Initial           |
| Other names you have used or been known by (aliases, maiden name, nicknames, other name changes; legal or otherwise)   |        |   |  |                          |
| *Address of Record – Number/Street   |        |   | Apt. / Unit Number                                       |                          |
| City   | County | State   | Zip Code   | Country                  |
| Residence Address, if different than above   |        |   | E-mail Address:  |                          |
| Contact Numbers  |        |   |  |                          |
| Home: ( )  |        | Work: ( )   |  | Cell: ( )                |
| Birthdate (mm/dd/yyyy)   |        | Gender<br><input type="checkbox"/> Male <input type="checkbox"/> Female |  | **Social Security Number |
| SECTION 4b – GENERAL INFORMATION: INDIVIDUAL APPLICANT   |        |   |  |                          |
| If you answer "yes" to any of the questions below, provide an explanation on a separate sheet of paper. If this is an application for renewal, you are only required to provide information not previously disclosed.  |        |   |  |                          |
| 1. Have you ever been convicted of any crime (misdemeanor or felony), including convictions which you pled "no contest" or "nolo contendere?"<br>If yes, provide the following information for each conviction:<br>Date of conviction<br>Crime convicted of<br>Court location (city and state)<br>Penalty received |        |   | <input type="checkbox"/> Yes <input type="checkbox"/> No |                          |
| 2. Have you been issued a gaming license, certificate, permit, registration, finding of suitability, etc. by any tribal, county, city, state, federal, or international agency?<br>If yes, attach a listing of the gaming agency name, issue date, and expiration date.  |        |   | <input type="checkbox"/> Yes <input type="checkbox"/> No |                          |
| 3. Have you applied for a license, certificate, permit, registration, finding of suitability, authorization, etc. related to bingo in any jurisdiction that was withdrawn or denied?<br>If yes, attach a listing of the agency name and an explanation.  |        |   | <input type="checkbox"/> Yes <input type="checkbox"/> No |                          |
| SECTION 5 – AUTHORIZED REPRESENTATIVE INFORMATION  |        |   |  |                          |
| Business entity applicants must assign an authorized representative to represent the business concerning this application and other matters regarding licensure. Individual applicants may designate another individual or themselves.   |        |   |  |                          |
| Last Name  |        | First Name  |  | Middle Initial           |
| Relationship to Applicant (Entity or Individual):<br><input type="checkbox"/> Owner <input type="checkbox"/> Attorney <input type="checkbox"/> Employee <input type="checkbox"/> Self <input type="checkbox"/> Other: _____  |        |   |  |                          |
| Business Name (if applicable)  |        |   |  |                          |
| Mailing Address  |        |   |  |                          |
| E-mail Address   |        |   |  |                          |
| Telephone Number<br>( )  |        | Cell Phone Number<br>( )  |  | Fax Number<br>( )        |

**SECTION 6 – CERTIFICATION / SIGNATURE**

If applying as a business entity, the highest ranking officer must sign on behalf of the entity. An applicant applying as an individual must sign on his or her behalf. If applying as a trust, the trustee must sign on behalf of the trust.

*I certify under penalty of perjury under the laws of the State of California that I have personally completed this form and know its contents, the information contained herein and in any attachments, is true, accurate, and complete. I also understand that approval of an interim license is subject to the following conditions:*

- (1) An interim license shall be valid for one year from the date it is issued by the Commission and may be renewed if regulations specifying the criteria for a regular license have not been adopted.*
- (2) Upon adoption of regulations specifying the criteria for a regular license, the Commission will notify the holder of the interim license of the requirement to submit a regular application package within 30 days of the effective date of the regulations. If a response has not been received within 30 days, the interim license will not be eligible for renewal.*
- (3) An interim license does not obligate the Commission to issue a regular license nor does it create a vested right in the holder to either a renewal of the interim license or to the granting of a subsequent regular license.*
- (4) Issuance of an interim license has no bearing on the question of whether the holder will qualify for issuance of any Commission permit, registration, or license. The interim license will be cancelled in the event that the Commission subsequently determines the applicant does not qualify for a regular license.*
- (5) If, during the term of an interim license, it is determined that the holder is disqualified pursuant to Section 12493, the Executive Director shall prepare an order to show cause why that interim license should not be cancelled. The holder of the interim license shall be given at least 30 days, but not more than 90 days, to respond in writing. After receipt of the holder's response, or if the holder fails to respond in the time specified, the matter shall be set for consideration at a noticed Commission meeting. The holder may address the Commission by way of an oral statement at the Commission meeting and, either in writing not less than ten days prior to the meeting or at the meeting itself, may request an evidentiary hearing.*

Signature

Date

\* You must provide your residence address to the Commission. Unless a separate mailing address is provided, the Commission will mail all correspondence to your residence address. Your residence address will not be displayed on the Commission's website and will not be provided to the public as a result of a request pursuant to the Public Records Act (Government Code section 6250 et seq.) or Business and Professions Code section 19821(b).

\*\* Disclosure of your U.S. social security number is mandatory. Business and Professions Code section 30 and Public Law 94-455 (42 USC section 405(c)(2)(C)) authorize collection of your social security number. Your social security number will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Family Code section 17520 or for verification of licensure. If you fail to disclose your social security number, your application will not be processed and you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.

APPENDIX C



State of California  
 California Gambling Control Commission  
 2399 Gateway Oaks Drive, Suite 220  
 Sacramento, CA 95833-4231  
 (916) 263-0700; Fax: (916) 263-0452  
[www.cgcc.ca.gov](http://www.cgcc.ca.gov)

**STATEMENT OF ELIGIBILITY TO CONDUCT REMOTE CALLER BINGO  
 CGCC-618 (New 03/09)**

Pursuant to California Code of Regulations, Title 4, section 12504 and California Penal Code (PC) section 326.3(b)(1), remote caller bingo games may only be conducted by organizations that meet specific criteria. The California Gambling Control Commission (Commission) regulates remote caller bingo and recognizes organizations that are eligible to conduct remote caller bingo games.

**Instructions:**

Type or print legibly, in ink, all information requested on this statement. If a question does not apply, write "N/A" (Not Applicable). Incomplete statements will be returned. You must provide truthful information in all your responses. All answers to questions on this statement and on all supplemental documentation will be subject to verification.

Send the completed statement package with required fees (listed below) to: California Gambling Control Commission, 2399 Gateway Oaks Drive, Suite 220, Sacramento, CA 95833-4231. Please make all checks payable to the California Gambling Control Commission.

| SECTION 1 – STATEMENT OF ELIGIBILITY TYPE  |                   |   |           |
|--|-------------------|---|-----------|
| <input type="checkbox"/> <b>Initial Statement: \$50.00 (non-refundable fee)</b><br>Submit the following documents with your completed statement:   |                   |   |           |
| <input checked="" type="checkbox"/> Founding documents (i.e. Articles of Incorporation, bylaws, constitution, articles of association, trust instrument or will and decree of final distribution, or statement describing your operations and charitable purpose.) |                   |   |           |
| <input checked="" type="checkbox"/> Copy of Certificate of Determination of Exemption from the Franchise Tax Board.  |                   |   |           |
| <input checked="" type="checkbox"/> Organization chart or a listing of the names and titles of trustees, directors, and officers   |                   |   |           |
| <input type="checkbox"/> <b>Annual Statement: \$25.00 (non-refundable fee)</b>   |                   |   |           |
| 1) Have there been any changes to the organization's eligibility since last filing a statement?  |                   |   |           |
| <input type="checkbox"/> Yes: Complete all sections and attach any amended documents, if applicable.   |                   |   |           |
| <input type="checkbox"/> No: Complete section 1, 2, and 5 only   |                   |   |           |
| SECTION 2 – ORGANIZATION INFORMATION   |                   |   |           |
| Name of Authorized Organization  |                   |   |           |
| Street Address of Principal Office   |                   | City  | State Zip |
| Mailing Address (if different than street address)   |                   | City  | State Zip |
| Telephone Number<br>( )  | Fax Number<br>( ) | Business Hours  |           |
| Provide at least one of the following:   |                   |   |           |
| Federal Tax Identification Number: _____   |                   | Corporate Number: _____                               |           |
| Charitable Trust Number: _____   |                   | Organization Number: _____                            |           |
| What fiscal year does the organization use?  |                   |   |           |
| <input type="checkbox"/> Calendar year (January – December)  |                   | <input type="checkbox"/> Other: From: _____ To: _____ |           |

| SECTION 3 – ORGANIZATION ELIGIBILITY  |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
|---|---|---------------------------------|--|---|---|--|--|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| 1. Mark the box to indicate how the organization is eligible to conduct remote caller bingo.  |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border: 1px solid black;"><input type="checkbox"/> Mobilehome park association</td> <td style="width: 50%; border: 1px solid black;"><input type="checkbox"/> Senior citizens organization</td> </tr> <tr> <td colspan="2" style="border: 1px solid black;"><input type="checkbox"/> Charitable organizations affiliated with a school district</td> </tr> <tr> <td colspan="2" style="border: 1px solid black;"> <input type="checkbox"/> Exempted from the payment of the following bank and taxes by the following Revenue and Taxation Code: </td> </tr> <tr> <td style="border: 1px solid black;"><input type="checkbox"/> 23701a</td> <td style="border: 1px solid black;"><input type="checkbox"/> 23701b</td> <td style="border: 1px solid black;"><input type="checkbox"/> 23701d</td> <td style="border: 1px solid black;"><input type="checkbox"/> 23701e</td> <td style="border: 1px solid black;"><input type="checkbox"/> 23701f</td> </tr> <tr> <td style="border: 1px solid black;"><input type="checkbox"/> 23701g</td> <td style="border: 1px solid black;"><input type="checkbox"/> 23701k</td> <td style="border: 1px solid black;"><input type="checkbox"/> 23701l</td> <td colspan="2" style="border: 1px solid black;"><input type="checkbox"/> 23701w</td> </tr> </table> |   |                                 | <input type="checkbox"/> Mobilehome park association | <input type="checkbox"/> Senior citizens organization | <input type="checkbox"/> Charitable organizations affiliated with a school district |  | <input type="checkbox"/> Exempted from the payment of the following bank and taxes by the following Revenue and Taxation Code: |  | <input type="checkbox"/> 23701a | <input type="checkbox"/> 23701b | <input type="checkbox"/> 23701d | <input type="checkbox"/> 23701e | <input type="checkbox"/> 23701f | <input type="checkbox"/> 23701g | <input type="checkbox"/> 23701k | <input type="checkbox"/> 23701l | <input type="checkbox"/> 23701w |  |
| <input type="checkbox"/> Mobilehome park association  | <input type="checkbox"/> Senior citizens organization |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| <input type="checkbox"/> Charitable organizations affiliated with a school district   |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| <input type="checkbox"/> Exempted from the payment of the following bank and taxes by the following Revenue and Taxation Code:  |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| <input type="checkbox"/> 23701a   | <input type="checkbox"/> 23701b                       | <input type="checkbox"/> 23701d | <input type="checkbox"/> 23701e                      | <input type="checkbox"/> 23701f                       |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| <input type="checkbox"/> 23701g   | <input type="checkbox"/> 23701k                       | <input type="checkbox"/> 23701l | <input type="checkbox"/> 23701w                      |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| 2. Provide the date the organization was incorporated or was established: _____<br><b>Note:</b> The organization must be in existence for at least three years to be eligible to conduct remote caller bingo.   |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| 3. Provide the local agency that licenses or authorizes the organization to conduct bingo as specified in section 326.5(l) of the Penal Code. If additional space is needed, attach a separate sheet of paper.<br><br>Agency Name: _____<br><br>License Number: _____ Expiration Date: _____  |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| 4. Provide the charitable purpose for which the remote caller bingo game receipts will be used.<br><br>_____  |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| 5. What is the primary purpose for which the organization is organized?<br><br>_____  |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| SECTION 4 – AUTHORIZED REPRESENTATIVE INFORMATION   |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| The organization must assign an authorized representative to represent the organization on matters related to the conduct of remote caller bingo games.   |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| Last Name   | First Name  | Middle Initial                  |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| Relationship to Organization:<br><input type="checkbox"/> Attorney <input type="checkbox"/> Member <input type="checkbox"/> Employee <input type="checkbox"/> Other: _____  |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| Business Name, if applicable  |   | E-mail Address (if any)         |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| Mailing Address   | City  | State    Zip                    |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| Telephone Number<br>(    )  | Cell Phone Number (if any)<br>(    )                  | Fax Number<br>(    )            |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| SECTION 5 – CERTIFICATION/SIGNATURE   |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| The highest ranking officer of the organization must sign on behalf of the organization.  |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| <i>I certify under penalty of perjury under the laws of the State of California that I have personally completed this form and know its contents, the information contained herein and in any attachments, is true, accurate, and complete.</i>   |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| Signature   |   |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |
| Title   | Date  |                                 |  |   |   |  |  |  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |                                 |  |



State of California  
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**APPLICATION FOR INTERIM LICENSE FOR REMOTE CALLER BINGO  
 CGCC-620 (Rev. 03/10)**

Pursuant to California Code of Regulations, Title 4, Section 12500 and California Penal Code section 326.3(q)(1), the California Gambling Control Commission (Commission) shall regulate remote caller bingo. This includes the licensing of any person who conducts remote caller bingo, including, but not limited to, persons having fiduciary responsibility, site managers, and bingo callers.

**Instructions:**

Type or print legibly, in ink, all information requested on this application. If a question does not apply, write "N/A" (Not Applicable). Incomplete applications will be returned. You must provide truthful information in all your responses. All answers to questions in this application and on all supplemental documentation will be subject to verification. Any misrepresentation or failure to disclose information may constitute sufficient cause for denial or revocation of your remote caller bingo interim license.

Applicants must submit fingerprints via Live Scan by following the steps listed below.

- 1) Locate and call a Live Scan provider. Determine if an appointment is required and the preferred method of payment (e.g., cash, cashier's check, etc.). Applicants must pay the cost associated with the processing and transmitting of his/her fingerprints directly to the agency providing the service. Fees vary by provider.
- 2) Take the Request for Live Scan Service, BCII 8016 form to a Live Scan provider. The provider will process the fingerprints via Live Scan.
- 3) After the fingerprints have been taken, attach a copy of the Request for Live Scan Service form to this application confirming that fingerprints have been submitted.

Send the completed application package with required fees (listed below) to: California Gambling Control Commission, 2399 Gateway Oaks Drive, Suite 220, Sacramento, CA 95833-4231. Please make all checks payable to the California Gambling Control Commission.

| SECTION 1 – REMOTE CALLER BINGO INTERIM LICENSE   |   |
|---|---|
| Name of Applicant   | Name of Authorized Organization or Vendor |
| <input type="checkbox"/> <b>Initial Interim License: \$50.00</b> (non-refundable fee, per license type)<br><u>Attach:</u> Completed Request for Live Scan Service, BCII 8016  |   |
| <input type="checkbox"/> <b>Renewal Interim License: \$50.00</b> (non-refundable fee, per license type)   |   |
| SECTION 2 – REMOTE CALLER BINGO INTERIM LICENSE TYPE  |   |
| <input type="checkbox"/> <b>Fiduciary:</b> Is an individual who is designated in writing by an authorized organization to manage the finances of the organization's remote caller bingo operation for the benefit of the organization rather than the benefit of the designated individual, exercising the highest level of good faith, loyalty, and diligence. |   |
| <input type="checkbox"/> <b>Caller:</b> Is an individual who is present at a host game site and who announces the numbers or symbols from randomly drawn plastic balls.   |   |
| <input type="checkbox"/> <b>Site Manager:</b> Is an individual who is physically present at a remote caller bingo game site and is the primary person responsible for the game conduct, staff, and patrons at the site.   |   |

| SECTION 3a – APPLICANT INFORMATION   |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Officer<br><input type="checkbox"/> Executive Director<br><input type="checkbox"/> President<br><input type="checkbox"/> Vice-President   | <input type="checkbox"/> Treasurer<br><input type="checkbox"/> Director<br><input type="checkbox"/> General Manager<br><input type="checkbox"/> Member | <input type="checkbox"/> Volunteer<br><input type="checkbox"/> Employee<br><input type="checkbox"/> Trustor<br><input type="checkbox"/> Trustee | <input type="checkbox"/> Other: _____                    |
| Indicate your association with the authorized organization or vendor. (Check <u>all</u> that apply)  |  |   |  |
| Description of your duties relating to the conduct of remote caller bingo operations:  |  |   |  |
| Last Name  | First Name   | Middle Initial  |  |
| Other names you have used or been known by (aliases, maiden name, nicknames, other name changes, legal or otherwise)   |  |   |  |
| *Residence Address – Number/Street   |  | Apt. / Unit Number  |  |
| City   | County   | State   | Zip Code   |
| *Mailing Address, if different than above  |  |   |  |
| Contact Numbers  |  |   |  |
| Home: (    ) (    ) (    )   |  | Work: (    ) (    ) (    )  |  |
| Cell: (    ) (    ) (    )   |  |   |  |
| E-mail Address (if any)  |  |   |  |
| Birthdate (mm/dd/yyyy)   | Gender<br><input type="checkbox"/> Male <input type="checkbox"/> Female  |   | **Social Security Number                                 |
| SECTION 3b – GENERAL APPLICANT INFORMATION   |  |   |  |
| If you answer "yes" to any of the questions, provide an explanation on a separate sheet of paper.<br>If this is an application for renewal, you are only required to provide information not previously disclosed.   |  |   |  |
| 1. Have you been issued a gaming license, certificate, permit, etc. by any tribal, county, city, state, federal, or international agency?<br>If yes, attach a listing of the gaming agency name, issue date and expiration date.   |  |   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Have you ever been convicted of any crime (misdemeanor or felony), including convictions which you pled "no contest" or "nolo contendere"?<br>If yes, provide the following information for each conviction:<br>a. Date of conviction<br>b. Crime convicted of<br>c. Court location (city and state)<br>d. Penalty received |  |   | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| <b>SECTION 4 – AUTHORIZED REPRESENTATIVE INFORMATION</b>   |                                       |                         |
|--|---------------------------------------|-------------------------|
| Complete this section <i>only</i> if you choose to designate someone to represent you concerning your application or other matters regarding licensure.  |                                       |                         |
| Last Name  | First Name                            | Middle Initial          |
| Relationship to Applicant:<br><input type="checkbox"/> Attorney <input type="checkbox"/> Employee <input type="checkbox"/> Other: _____  |                                       |                         |
| Business Name, if applicable   |                                       | E-mail Address (if any) |
| Mailing Address  |                                       |                         |
| Telephone Number<br>(     )  | Cell Phone Number (if any)<br>(     ) | Fax Number<br>(     )   |
| <b>SECTION 5 – CERTIFICATION / SIGNATURE</b>   |                                       |                         |
| <p><i>I certify under penalty of perjury under the laws of the State of California that I have personally completed this form and know its contents, the information contained herein and in any attachments, is true, accurate, and complete. I also understand that approval of an interim license is subject to the following conditions:</i></p> <ol style="list-style-type: none"> <li><i>(1) An interim license shall be valid for one year from the date it is issued by the Commission and may be renewed if regulations specifying the criteria for a regular license have not been adopted.</i></li> <li><i>(2) Upon adoption of regulations specifying the criteria for a regular license, the Commission will notify the holder of the interim license of the requirement to submit a regular application package within 30 days of the effective date of the regulations. If a response has not been received within 30 days, the interim license will not be eligible for renewal.</i></li> <li><i>(3) An interim license does not obligate the Commission to issue a regular license nor does it create a vested right in the holder to either a renewal of the interim license or to the granting of a subsequent regular license.</i></li> <li><i>(4) Issuance of an interim license has no bearing on the question of whether the holder will qualify for issuance of any Commission permit, registration, or license. The interim license will be cancelled in the event that the Commission subsequently determines that the applicant does not qualify for a regular license.</i></li> <li><i>(5) If, during the term of an interim license, it is determined that the holder is disqualified pursuant to Section 12501, the Executive Director shall prepare an order to show cause why that interim license should not be cancelled. The holder of the interim license shall be given at least 30 days, but not more than 90 days, to respond in writing. After receipt of the holder's response, or if the holder fails to respond in the time specified, the matter shall be set for consideration at a noticed Commission meeting. The holder may address the Commission by way of an oral statement at the Commission meeting and, either in writing not less than ten days prior to the meeting or at the meeting itself, may request an evidentiary hearing.</i></li> </ol> |                                       |                         |
| Signature  |                                       | Date                    |
| <p>* You must provide your residence address to the Commission. Unless a separate mailing address is provided, the Commission will mail all correspondence to your residence address. Your residence address will not be displayed on the Commission's website and will not be provided to the public as a result of a request pursuant to the Public Records Act (Government Code section 6250 et seq.) or Business and Professions Code section 19821(b).</p> <p>** Disclosure of your U.S. social security number is mandatory. Business and Professions Code section 30 and Public Law 94-455 (42 USC section 405(c)(2)(C)) authorize collection of your social security number. Your social security number will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Family Code section 17520 or for verification of licensure. If you fail to disclose your social security number, your application will not be processed and you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.</p>   |                                       |                         |



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**APPLICATION FOR INTERIM WORK PERMIT FOR REMOTE CALLER BINGO**  
**CGCC-622 (Rev. 03/10)**

Pursuant to California Code of Regulations, Title 4, Section 12503 and California Penal Code section 326.3(r) any person who conducts remote caller bingo and is paid a fee for performing any administrative, managerial, technical, financial, or security duties shall apply for, obtain, and maintain a valid interim work permit.

**Instructions:**

Type or print legibly, in ink, all information requested on this application. If a question does not apply, write "N/A" (Not Applicable). Incomplete applications will be returned. You must provide truthful information in all your responses. All answers to questions in this application and on all supplemental documentation will be subject to verification. Any misrepresentation or failure to disclose information may constitute sufficient cause for denial or revocation of your remote caller bingo interim work permit.

**Send the completed application package with required fees (listed below) to: California Gambling Control Commission, 2399 Gateway Oaks Drive, Suite 220, Sacramento, CA 95833-4231. Please make all checks payable to the California Gambling Control Commission.**

| SECTION 1 – REMOTE CALLER BINGO INTERIM WORK PERMIT   |   |
|---|---|
| Name of Applicant   | Name of Authorized Organization or Vendor |
| <input type="checkbox"/> <b>Initial Interim Work Permit: \$50.00 (non-refundable fee, per application)</b><br><u>Fingerprints must be submitted via Live Scan as follows:</u> <ol style="list-style-type: none"> <li>1) Locate and call a Live Scan provider. Determine if an appointment is required and the preferred method of payment (e.g., cash, cashier's check, etc.). Applicants must pay the cost associated with the processing and transmitting of his/her fingerprints directly to the agency providing the service. Fees vary by provider.</li> <li>2) Take the Request for Live Scan Service, BCII 8016 form to a Live Scan provider. The provider will process the fingerprints via Live Scan.</li> <li>3) After the fingerprints have been taken, attach a copy of the Request for Live Scan Service form to this application confirming that fingerprints have been submitted.</li> </ol> |   |
| <input type="checkbox"/> <b>Renewal Interim Work Permit: \$50.00 (non-refundable fee, per application)</b>  |   |

| SECTION 2 –EMPLOYMENT DUTIES   |   |                                       |
|--|---|---------------------------------------|
| <i>Indicate your association with the authorized organization or vendor. (Check <u>all</u> that apply)</i>   |   |                                       |
| <input type="checkbox"/> Employee  | <input type="checkbox"/> Member   | <input type="checkbox"/> Other: _____ |
| <i>Indicate category of employment duties. (Check all that apply)</i>  |   |                                       |
| <input type="checkbox"/> Administrative  | <input type="checkbox"/> Managerial                                     | <input type="checkbox"/> Technical    |
| <input type="checkbox"/> Financial   | <input type="checkbox"/> Security                                       |                                       |
| <i>Provide a brief description of your duties relating to the conduct of remote caller bingo operations:</i>   |   |                                       |
|  |   |                                       |
| SECTION 3a – APPLICANT INFORMATION   |   |                                       |
| Last Name  | First Name  | Middle Initial                        |
| Other names you have used or been known by (aliases, maiden name, nicknames, other name changes, legal or otherwise)   |   |                                       |
| *Residence Address – Number/Street   |   | Apt. / Unit Number                    |
| City   | County  | State                                 |
| Zip Code   |   |                                       |
| *Mailing Address, if different than above  |   |                                       |
| Contact Numbers  |   |                                       |
| Home: (    )   | Work: (    )  | Cell: (    )                          |
| E-mail Address (if any)  |   |                                       |
| Birthdate (mm/dd/yyyy)   | Gender<br><input type="checkbox"/> Male <input type="checkbox"/> Female | **Social Security Number              |
| SECTION 3b – GENERAL APPLICANT INFORMATION   |   |                                       |
| If you answer "yes" to any of the questions, provide an explanation on a separate sheet of paper.<br>If this is an application for renewal, you are only required to provide information not previously disclosed.   |   |                                       |
| 1. Have you been issued a gaming license, certificate, permit, etc. by any tribal, county, city, state, federal, or international agency?<br>If yes, attach a listing of the gaming agency name, issue date and expiration date  | <input type="checkbox"/> Yes <input type="checkbox"/> No                |                                       |
| 2. Have you ever been convicted of any crime (misdemeanor or felony), including convictions which you pled "no contest" or "nolo contendere?"<br>If yes, provide the following information for each conviction:<br>a. Date of conviction<br>b. Crime convicted of<br>c. Court location (city and state)<br>d. Penalty received | <input type="checkbox"/> Yes <input type="checkbox"/> No                |                                       |

**SECTION 4 – AUTHORIZED REPRESENTATIVE INFORMATION**

Complete this section *only* if you choose to designate someone to represent you concerning your application or other matters regarding licensure.

|   |                                       |                         |                |
|---|---------------------------------------|-------------------------|----------------|
| Last Name   |                                       | First Name              | Middle Initial |
| Relationship to Applicant:<br><input type="checkbox"/> Attorney <input type="checkbox"/> Employee <input type="checkbox"/> Other: _____ |                                       |                         |                |
| Business Name, if applicable  |                                       | E-mail Address (if any) |                |
| Mailing Address   |                                       |                         |                |
| Telephone Number<br>(     )   | Cell Phone Number (if any)<br>(     ) | Fax Number<br>(     )   |                |

**SECTION 5 – CERTIFICATION / SIGNATURE**

*I certify under penalty of perjury under the laws of the State of California that I have personally completed this form and know its contents, the information contained herein and in any attachments, is true, accurate, and complete. I also understand that approval of an interim work permit is subject to the following conditions:*

- (1) An interim work permit shall be valid for one year from the date it is issued by the Commission and may be renewed if regulations specifying the criteria for a regular work permit have not been adopted.*
- (2) Upon adoption of regulations specifying the criteria for a regular work permit, the Commission will notify the holder of the interim work permit of the requirement to submit a regular application package within 30 days of the effective date of the regulations. If a response has not been received within 30 days, the interim work permit will not be eligible for renewal.*
- (3) An interim work permit does not obligate the Commission to issue a regular work permit nor does it create a vested right in the holder to either a renewal of the interim work permit or the granting of a subsequent regular work permit.*
- (4) Issuance of an interim work permit has no bearing on the question of whether the holder will qualify for issuance of any Commission permit, registration, or license. The interim work permit will be cancelled in the event that the Commission subsequently determines that the applicant does not qualify for a regular work permit.*
- (5) If, during the term of an interim work permit, it is determined that the holder is disqualified pursuant to Section 12504, the Executive Director shall prepare an order to show cause why that work permit should not be cancelled. The holder of the interim work permit shall be given at least 30 days, but not more than 90 days, to respond in writing. After receipt of the holder's response, or if the holder fails to respond in the time specified, the matter shall be set for consideration at a noticed Commission meeting. The holder may address the Commission by way of an oral statement at the Commission meeting and, either in writing not less than ten days prior to the meeting or at the meeting itself, may request an evidentiary hearing.*

|           |      |
|-----------|------|
| Signature | Date |
|-----------|------|

\* You must provide your residence address to the Commission. Unless a separate mailing address is provided, the Commission will mail all correspondence to your residence address. Your residence address will not be displayed on the Commission's website and will not be provided to the public as a result of a request pursuant to the Public Records Act (Government Code section 6250 et seq.) or Business and Professions Code section 19821(b).

\*\* Disclosure of your U.S. social security number is mandatory. Business and Professions Code section 30 and Public Law 94-455 (42 USC section 405(c)(2)(C)) authorize collection of your social security number. Your social security number will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Family Code section 17520 or for verification of licensure. If you fail to disclose your social security number, your application will not be processed and you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.