

CALIFORNIA CODE OF REGULATIONS
TITLE 4. BUSINESS REGULATIONS.
DIVISION 18. CALIFORNIA GAMBLING CONTROL COMMISSION.
(NEW AND AMENDED REGULATIONS EFFECTIVE JULY 1, 2013)

CHAPTER 1. GENERAL PROVISIONS.

§ 12004. Notification of Contact Information Change.

A registrant or licensee shall report to the Bureau any change of contact information, whether residence address, address of record or mailing address, phone number or any other contact information, within ten days of that change on a form entitled "Notice of Contact Information Change," CGCC-032 (Rev. 06/12), which is attached in Appendix A to this Chapter. This section does not apply to the physical relocation of a gambling establishment.

Note: Authority cited: Section 19811, 19823, 19824, 19853(a)(3), 19864, and 19984, Business and Professions Code. Reference: Sections 19850 and 19852, Business and Professions Code.

CHAPTER 7. CONDITIONS OF OPERATION FOR GAMBLING ESTABLISHMENTS.
ARTICLE 1. GENERAL PROVISIONS

§ 12364. Relocation of Gambling Establishment.

(a) For purposes of this section:

(1) "Neighboring jurisdiction" means any other adjoining jurisdiction whose common boundary line with the governing local jurisdiction is 1,000 feet or less from the proposed new location of the gambling establishment.

(2) "Relocation" means the physical relocation of a gambling establishment, including the buildings, grounds and parking lots, from one site consisting of one or more contiguous parcels to another site, consisting entirely of different parcels. Relocation does not include the addition of new, contiguous parcels to the current site or modification of existing buildings.

(b) An owner-licensee shall notify the Bureau of a planned relocation of a gambling establishment at least 90 days in advance of the intended commencement of gambling operations at the new location on the form entitled "Notice of Relocation," CGCC-050 (New 06/12), which is attached in Appendix A to this Chapter. A draft floor plan of the proposed gambling establishment depicting, at a minimum, the location of the main cage, the count room, the surveillance room, and the gaming area(s) shall accompany the notice to the Bureau.

(1) If the new location is more than 1,000 feet from any boundary line of its governing local jurisdiction, the owner-licensee shall submit to the Bureau all of the following information and documents, of which the information and documents specified in subparagraphs (A) through (C), inclusive, are to be submitted no later than 30 days prior to the Bureau's site visit conducted pursuant to subsection (d):

(A) A copy of the licensee's fully executed rental or lease agreement for, or evidence of the licensee's ownership of, the proposed new location.

(B) A copy of the licensee's fire safety and evacuation plan for the proposed new location, prepared in compliance with Section 12370.

(C) A copy of the licensee's security and surveillance plan for the proposed new location, prepared in compliance with Section 12372.

(D) Documentary evidence of the issuance to the licensee of all required approvals, licenses

and permits by any applicable local jurisdictional entity concerning the new location; e.g., business licenses, occupancy permits, conditional use permits, zoning variances, local gaming licenses, etc. These documents, if available, shall be submitted at the same time as the documents specified in subparagraphs (A) through (C), inclusive, or, if not available, shall be submitted upon availability and prior to the commencement of gambling operations.

(E) Documentary evidence of the issuance to the licensee of all required approvals, licenses and permits, other than those specifically relating to gambling operations, by any applicable state or federal agency concerning the new location; e.g., liquor licenses, check cashing permits, etc. These documents are not required to be submitted prior to the commencement of gambling operations or the Bureau's site visit pursuant to subsection (d), but must be submitted to the Bureau prior to the commencement of the associated activity.

(2)(A) If the new location is 1,000 feet or less from any boundary line of its governing local jurisdiction, the owner-licensee shall, in addition to the documentation required by paragraph (1), and prior to the commencement of gambling operations, submit documentation from the appropriate agency or department in the neighboring jurisdiction confirming that the agency or department has no objection to the planned location of the gambling establishment.

(B) As an alternative to obtaining advance confirmation, the licensee may submit to the appropriate agency or department in the neighboring jurisdiction, a copy of its Notice of Relocation concurrent with the submission to the Bureau. The licensee shall provide the Bureau with proof of submission of the notice to the neighboring jurisdiction. The copy of the notice submitted to a neighboring jurisdiction shall be accompanied by a written statement from the licensee which, at a minimum, shall include the following information:

“The appropriate agency or department of [name of neighboring jurisdiction] may submit objections to the proposed relocation of [name of gambling establishment] to the Bureau of Gambling Control, at Post Office Box 168024, Sacramento, CA 95816-8024. Any objections to the proposed location must be received by the Bureau within 45 days of the date of this notice and must be based upon evidence of probable negative effects resulting from the gambling establishment's relocation or proof that the legitimate interests of residents in the neighboring jurisdiction are threatened.”

(C) This paragraph does not apply to a gambling establishment that is all of the following:

1. Already located 1,000 feet or less from any boundary line;
2. After the relocation, it will continue to be within 1,000 feet of same neighboring jurisdiction;
3. Any reduction in distance is less than half of the current distance from the same boundary line; and,
4. Any distance moved parallel to the boundary line is less than half of the current distance from the same boundary line.

(c)(1) If an owner-licensee does not provide documentation from a neighboring jurisdiction as provided in subparagraph (A) of paragraph (2) of subsection (b), and the Bureau receives objections to the relocation from a neighboring jurisdiction, the gambling establishment shall not be relocated without Commission review. The Bureau shall forward the relocation notice to the Commission within 10 days of receipt by the Bureau of objections from any neighboring jurisdiction for placement on a Commission agenda for consideration. The Commission shall notify the objecting neighboring jurisdiction, the Bureau, and the licensee of the time and place of the Commission hearing at least 10 days prior to the hearing in order for all parties to have the opportunity to attend and be heard.

(2) If an owner-licensee obtains documentation from a neighboring jurisdiction as provided in paragraph (2) of subsection (b), or if the Bureau does not receive timely objections to the relocation from a neighboring jurisdiction, no Commission review shall be required and the Bureau may proceed as if paragraph (2) of subsection (b) did not apply.

(d)(1) The Bureau shall schedule and conduct a site visit prior to the intended commencement of gambling operations as indicated in subsection (b). A written report of the findings of the site visit shall be provided to the Commission, as well as any follow-up reports. The Bureau's site visit report shall include determinations regarding compliance with, at a minimum, the following internal control requirements of Article 3 of Chapter 7:

- (A) Drop and drop collection, pursuant to Section 12384;
- (B) Count and count room functions, pursuant to Section 12385;
- (C) Cage functions, pursuant to Section 12386;
- (D) Security, pursuant to Section 12395; and,
- (E) Surveillance, pursuant to Section 12396.

(2) If the Bureau notes any deficiency in compliance with laws or regulations, including, but not limited to, a deficiency in the internal controls listed in paragraph (1), it shall issue a notice to the owner-licensee to correct the deficiency. The notice shall describe each deficiency and specify a reasonable time in which the deficiency is to be corrected. The commencement of gambling operations shall not be delayed unless the deficiency prevents substantial compliance with laws or regulations and materially threatens public safety or the integrity of the gambling operation, and the deficiency cannot be corrected or mitigated within a reasonable time. Failure to correct or otherwise mitigate the deficiency may be considered during the license renewal process and may result in disciplinary action under Chapter 10 of this division.

(e) No gambling operations may be conducted at any new location until the provisions of subsections (b) and, if applicable, (c), have been complied with.

(f) If any gambling operations are conducted in violation of subsection (e), the owner-licensee and each endorsed owner shall be subject to disciplinary action under Chapter 10 of this division. For the purposes of this subsection, each day or portion thereof, whether consecutive or not, during which any gambling operations are conducted in violation of subsection (e) shall constitute a separate violation.

(g) Failure to timely provide notice to the Bureau as required by subsection (b) shall constitute a ground for disciplinary action under Chapter 10 of this division.

Note: Authority cited: Section 19811, 19823, 19824, 19840, 19841, 19853(a)(3), 19860, 19862 and 19864, Business and Professions Code. Reference: Sections 19811, 19824, 19826, 19860, 19862 and 19868, Business and Professions Code.

APPENDIX A



State of California
California Gambling Control Commission
 2399 Gateway Oaks Drive, Suite 220
 Sacramento, CA 95833
 (916) 263-0700; Fax: (916) 263-0452
 www.cgcc.ca.gov

NOTICE OF CONTACT INFORMATION CHANGE

CGCC – 032 (Rev. 06/12)

To notify the Bureau of Gambling Control (Bureau) of a change in contact information (as required in Title 4, CCR, Section 12004), complete this form and submit it to: **Bureau of Gambling Control, Post Office Box 168024, Sacramento, CA 95816-8024.** *This form should only be used to notify the Bureau of a change in contact information. To notify the Bureau of the physical relocation of a gambling establishment, please use form CGCC-050 (New 06/12).*

Type or print (in ink) all required information on this form.

SECTION 1- INFORMATION																					
Name of License Holder:	License / Permit / Registration Number:																				
Type of License / Permit / Approval: <table style="width: 100%; margin-top: 10px;"> <tr> <td><input type="checkbox"/> Owner Licensee (Gambling Enterprise)</td> <td><input type="checkbox"/> Endorsed Licensee (Gambling Enterprise)</td> <td><input type="checkbox"/> Key Employee</td> <td><input type="checkbox"/> Work Permit</td> </tr> <tr> <td><input type="checkbox"/> TPPPPS - Owner</td> <td><input type="checkbox"/> TPPPPS - Supervisor</td> <td colspan="2"><input type="checkbox"/> TPPPPS - Player</td> </tr> <tr> <td><input type="checkbox"/> Gambling Business - Owner</td> <td><input type="checkbox"/> Gambling Business - Supervisor</td> <td colspan="2"><input type="checkbox"/> Gambling Business - Player</td> </tr> <tr> <td><input type="checkbox"/> Manufacturer or Distributor</td> <td><input type="checkbox"/> Designated Agent</td> <td colspan="2"></td> </tr> <tr> <td colspan="4"><input type="checkbox"/> Other: _____</td> </tr> </table>		<input type="checkbox"/> Owner Licensee (Gambling Enterprise)	<input type="checkbox"/> Endorsed Licensee (Gambling Enterprise)	<input type="checkbox"/> Key Employee	<input type="checkbox"/> Work Permit	<input type="checkbox"/> TPPPPS - Owner	<input type="checkbox"/> TPPPPS - Supervisor	<input type="checkbox"/> TPPPPS - Player		<input type="checkbox"/> Gambling Business - Owner	<input type="checkbox"/> Gambling Business - Supervisor	<input type="checkbox"/> Gambling Business - Player		<input type="checkbox"/> Manufacturer or Distributor	<input type="checkbox"/> Designated Agent			<input type="checkbox"/> Other: _____			
<input type="checkbox"/> Owner Licensee (Gambling Enterprise)	<input type="checkbox"/> Endorsed Licensee (Gambling Enterprise)	<input type="checkbox"/> Key Employee	<input type="checkbox"/> Work Permit																		
<input type="checkbox"/> TPPPPS - Owner	<input type="checkbox"/> TPPPPS - Supervisor	<input type="checkbox"/> TPPPPS - Player																			
<input type="checkbox"/> Gambling Business - Owner	<input type="checkbox"/> Gambling Business - Supervisor	<input type="checkbox"/> Gambling Business - Player																			
<input type="checkbox"/> Manufacturer or Distributor	<input type="checkbox"/> Designated Agent																				
<input type="checkbox"/> Other: _____																					
SECTION 2 – CHANGE OF CONTACT INFORMATION																					
<i>Check each appropriate box and fill out all information as applicable.</i>																					
<input type="checkbox"/> NEW Mailing Address:																					
<input type="checkbox"/> NEW Phone Number:	<input type="checkbox"/> NEW FAX Number:																				
<input type="checkbox"/> NEW Email Address:																					
SECTION 3 – DECLARATION																					
<i>I declare under penalty of perjury under the laws of the State of California that the foregoing information, and all information submitted with this form, is true, correct, and complete, and that I am authorized to submit this information to the Bureau.</i>																					
Signature: _____	Date: _____																				
Printed Name and Title: _____																					

APPENDIX A



State of California
California Gambling Control Commission
 2399 Gateway Oaks Drive, Suite 220
 Sacramento, CA 95833
 (916) 263-0700; Fax: (916) 263-0452
 www.cgcc.ca.gov

NOTICE OF RELOCATION CGCC-050 (New 06/12)

To notify the Bureau of Gambling Control (Bureau) of a change in the physical location of a gambling establishment (as required in Title 4, CCR, Section 12364)), complete this form, attach the required information referenced in Sections 2 and 3, and submit to **Bureau of Gambling Control, Post Office Box 168024, Sacramento, CA 95816-8024.**

This form must be submitted at least **90 days** prior to the commencement of gambling operations at the new location of the gambling establishment. Failure to do so may result in disciplinary action.

Prior to conducting its site visit pursuant to Section 12364(d), the Bureau will request payment of a deposit of \$600 as provided in Title 11, CCR, Section 2037(a)(1)(J).

Type or print (in ink) all required information on this form.

SECTION 1 – INFORMATION	
Name of Owner-Licensee:	License Number:
Name of Gambling Establishment:	
Previous Address:	
NEW Address:	
NEW Phone Number (if applicable):	NEW Fax Number (if applicable):
Date of Commencement of Operations in New Location:	
Local Jurisdiction:	
The new address of the gambling establishment:	
<input type="checkbox"/> IS NOT within 1000 feet of the boundary line of the local jurisdiction. (Proceed to Sections 2 and 4)	
<input type="checkbox"/> IS within 1000 feet of the boundary line of the local jurisdiction. (Proceed to Sections 2, 3, and 4)	

SECTION 2 – REQUIRED DOCUMENTATION

A. The following information must be submitted to the Bureau with this form:

- A draft floor plan of the proposed gambling establishment depicting at a minimum, the location of the main cage, the count room, the surveillance room, and the gaming area(s).

B. The following information must be submitted to the Bureau 30 days prior the Bureau’s site visit:

- The fully executed lease agreement or evidence of the licensee’s ownership of the building.
- A copy of the licensee’s fire safety and evacuation plan for the new location, in compliance with California Code of Regulations, Title 4, Section 12370.
- A copy of the licensee’s security and surveillance plan for the new location, in compliance with California Code of Regulations, Title 4, Section 12372.

C. The following information must be submitted to the Bureau with the information in item B, if available, or upon availability and prior to the commencement of gambling operations:

- All required approvals, licenses, and permits by any applicable local jurisdictional entity (e.g. local business license, conditional use permits, local gaming licenses, occupancy permits, zoning variances, etc.).

D. The following information must be submitted to the Bureau prior to the commencement of the related activity:

- Any required approvals, licenses, and permits by any applicable state or federal agency (e.g., liquor licenses, check cashing permits, etc.).

SECTION 3 – NEIGHBORING JURISDICTION DOCUMENTATION

- I have attached documentation from the neighboring jurisdiction pursuant to Section 12364(b)(2)(A).
- The appropriate individual has signed below confirming no objections to the proposed location pursuant to Section 12364(b)(2)(A).
- A notice has been provided to the neighboring jurisdiction pursuant to Section 12364(b)(2)(B). A copy of the notice and proof of receipt to the neighboring jurisdiction is attached to this application.
- The relocation is exempt pursuant to Section 12364(b)(2)(C).

Signature

Date

Printed Name

Title / Department

If the new location is within 1000 feet of multiple boundary lines, additional copies of this page may be attached for each additional neighboring jurisdiction.

SECTION 4 – DECLARATION

I declare under penalty of perjury under the laws of the State of California that the foregoing information, and all information submitted with this form is true, correct, and complete, and that I am authorized to submit this information to the Bureau.

Signature: _____ *Date:* _____

Printed Name and Title: _____