



GAMBLING CONTROL COMMISSION

2399 Gateway Oaks Drive, Suite 220
Sacramento, CA 95833-4231

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www.cgcc.ca.gov

RICHARD J. LOPES, CHAIRMAN
TIFFANY E. CONKLIN
LAUREN HAMMOND
RICHARD SCHUETZ

May 6, 2013

TO: Gambling Establishment Owners
Third Party Proposition Player Services Providers
Manufacturers and Distributors
Gaming Resource Suppliers
Remote Caller Bingo Representatives
Designated Agents

RE: Notice of Upcoming Consolidation of Agency Responsibilities –
Effective July 1, 2013

In accordance with the Governor's Reorganization Plan 2 (GRP2), the California Gambling Control Commission (Commission) and the Bureau of Gambling Control (Bureau) will consolidate certain licensing, registration, and finding of suitability functions. As a result, effective July 1, 2013, the responsibility of receiving and processing all applications, requests for approval, and any associated fees will be transferred from the Commission to the Bureau. The Commission will retain its jurisdiction over the issuance of licenses, finding of suitability, approval of transactions, gaming policies, and regulations.

Industry Impact

This change will impact where the gaming industry sends all applications, requests, and any associated fees and deposits. In essence, beginning July 1, 2013, items that were previously submitted to the Commission must be submitted to the Bureau. Further, all checks for associated fees must be made payable to the Bureau of Gambling Control and mailed to one of the following addresses:

Regular Mail:

Bureau of Gambling Control
P.O. Box 168024
Sacramento, CA 95816-8024

Overnight Mail Service:

Bureau of Gambling Control
4949 Broadway, E-231
Sacramento, CA 95820

Submission of Forms

Enclosed you will find a comprehensive list of items that will need to be submitted to the Bureau effective July 1, 2013. All forms are being revised to reflect the new mailing address and will be placed on the Commission's and Bureau's websites once they become available. During the transition, both versions of forms will be accepted by the Bureau. The Bureau will process the intake of these items and forward their findings and/or recommendation, if appropriate, to the Commission for final action.

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Application forms, and further information regarding the GRP2, can be found at www.cgcc.ca.gov or www.oag.ca.gov/gambling.

The upcoming changes are anticipated to streamline the Bureau and Commission processes. Both agencies are committed to ensure a smooth transition. Any questions regarding these changes may be directed to the undersigned at the following telephone numbers, CGCC (916) 263-0700 or BGC (916) 227-3584.

Sincerely,



MARIANNE ESTES
Deputy Director, Licensing Division
California Gambling Control Commission

In collaboration with,



STACEY LUNA BAXTER
Assistant Chief, Licensing
Bureau of Gambling Control
Department of Justice

Enclosure

cc: Tina M. Littleton, Executive Director
California Gambling Control Commission

Wayne J. Quint, Jr., Bureau Chief
Bureau of Gambling Control, Department of Justice

ITEMS TO BE SUBMITTED TO THE BUREAU OF GAMBLING CONTROL EFFECTIVE JULY 1, 2013

Note: All checks for fees and deposits associated with any application or request must also be made payable to and submitted to the Bureau of Gambling Control at:

Regular Mail:	Overnight Mail Service:
Bureau of Gambling Control P.O. Box 168024 Sacramento, CA 95816-8024	Bureau of Gambling Control 4949 Broadway, E-231 Sacramento, CA 95820

Gambling Establishment Owners:

- Applications for State Gambling License (Temporary, Initial, and Renewal)
- Supplemental Information Packages
- Gambling Establishment Annual Fee Calculation Forms
- Requests for Installment Payments of Annual Table Fees
- Requests for Approval of Transactions (Articles of Incorporation, Purchase Agreements, Transfer of Shares, Trusts, etc.)
- Requests for Relocation
- Requests for Additional Tables (Temporary and Permanent)
- Key Employee Reports
- Appointment of Designated Agent Forms
- Address Changes

Key Employees:

- Applications for Key Employee License (Interim, Initial, and Renewal)
- Supplemental Information Packages
- Notifications of Change in Employment Status
- Requests for Replacement License
- Address Changes

Work Permits (if currently issued by the Commission):

- Applications for Work Permit (Temporary, Initial, and Renewal)
- Work Permit Questionnaires
- Application for Replacement of Work Permit
- Applications for Transfer of Work Permit
- Address Changes

Third Party Proposition Player Services and Gambling Business (Owners, Supervisors, Players):

- Applications for Registration (Temporary, New, and Renewal)
- Applications for License (Initial and Renewal)
- Supplemental Information Packages
- Requests for Approval of Transactions (Articles of Incorporation, Purchase Agreements, Transfer of Shares, etc.)
- Requests for Additional, Transfer, Reinstatement of Registration/License
- Requests for Replacement Badge
- Payments of Annual Fees, Requests for Installment
- Change in Status Forms
- Employee Reports
- Applications for Contract Approval
- Appointment of Designated Agent Forms

**ITEMS TO BE SUBMITTED TO THE BUREAU OF GAMBLING CONTROL
EFFECTIVE JULY 1, 2013**

- Address Changes

Manufacturer and Distributors:

- Applications for Registration (New and Renewal)
- Antique Collector Exemptions
- Quarterly Reports
- Address Changes

Gaming Resource Suppliers:

- Applications for Finding of Suitability (Initial and Renewal)
- Address Changes

Remote Caller Bingo (Manufacturer, Distributor, Vendor, Nonprofit Organizations)

- Applications for Interim Approval
- Applications for Interim License
- Applications for Interim Work Permit
- Statement of Eligibility