

GAMING POLICY ADVISORY COMMITTEE

2399 GATEWAY OAKS DRIVE, SUITE 220

SACRAMENTO, CA 95852-4231

(916) 263-0700 · FAX (916) 263-0499

WWW.CGCC.CA.GOV

MINUTES OF MARCH 5, 2014 GAMING POLICY ADVISORY COMMITTEE MEETING

OPEN SESSION

1. Call to Order and Welcome – Tina Littleton, Executive Director

Executive Director Tina Littleton called the March 5, 2014, meeting of the Gaming Policy Advisory Committee (GPAC), to order at 1:32 p.m.

2. Roll Call of Advisory Committee Members

Roll call of the Committee Members was taken. Stacey Luna-Baxter, Darrell Miers, Joy Harn, James Smith, Jesse Crawford, Leonard Powell, Frank Louie and Kermit Schayltz were present. Robert Jacobson and Brent Meyer were not present.

Staff Participating: Tina Littleton, Executive Director.

3. Approval of Meeting Minutes from 11/20/2013 and 1/29/2014.

Stacey Luna-Baxter moved to approve the November 20, 2013, and January 29, 2014 meeting minutes. Frank Louie seconded the motion and by consensus the Committee Members unanimously agreed.

4. Update and Discussion of Projects:

- A. Continuation of Paper Reductions and Electronic Forms (Sub-committee Members: James Smith and Jesse Crawford)

Jesse Crawford reported on the Continuation of Paper Reductions and Electronic Forms project. The first item that Mr. Crawford brought up for discussion included developing a “primary list” of email addresses for each cardroom so that Commission notices of meetings and rulemaking packages could be provided to the industry electronically.

James Smith volunteered to contact each cardroom to collect their primary business email address, phone number and other contact information.

The second item discussed by Jesse Crawford was the possibility of cardroom’s submitting forms required for renewals and the bi-annual report to the Bureau of Gambling Control (Bureau) on a flash drive.

Stacey Luna-Baxter expressed concerns that renewal forms require original signatures. She also indicated that the Bureau is currently looking at the possibility of developing electronic fillable forms. Additionally, she agreed to provide the sub-committee with a more comprehensive list of Bureau forms that can be done electronically.

A suggestion was made that the sub-committee may want to research the Gambling Control Act and current regulations to determine if electronic forms can be submitted with electronic signatures or if that would require a regulatory change.

B. Review of Application and Supplemental Forms (Sub-committee Members: Joy Harn and Stacey Luna-Baxter)

Stacey Luna-Baxter indicated that the Bureau has identified certain forms that need revisions to capture information that the Bureau needs to conduct their background investigations. She also indicated that some of the existing forms could be consolidated. These proposals have been forwarded to Joy Harn for her review and to capture the industries perspective. Joy Harn indicated that she anticipates circulating at least two of the proposed forms to GPAC members for their review and comment before the next GPAC meeting via Executive Director Tina Littleton.

These forms include:

- Individual Owner or Principle Supplemental Information Form
- Gaming Establishment Questionnaire
- Application for Contract Amendment and Approval
- Request for Approval of Playing Book Forms
- Trust Supplemental Information Form

C. Surveillance Requirements for Video Clarity and Format (Sub-committee Members: Darrell Meirs and Jesse Crawford)

Jesse Crawford and Darrel Miers reported on minimum requirements for video surveillance for cardrooms. Jesse Crawford suggested considering a requirement that cardrooms provide a download of the player program along with the surveillance video to law enforcement. Mr. Crawford explained that because there are several different formats of digital video, law enforcement does not always have the capability to playback the video recordings. Requiring cardrooms to provide a download of the player along with the digital video would alleviate this problem.

Aaron Wong, Special Agent Supervisor with the Bureau, commented on some of the problems that the Bureau has encountered concerning video surveillance. Mr. Wong also commented on the rulemaking process of the MICS regulations and answered questions concerning the requirements for a backup surveillance system in the event the main system fails.

It was suggested that the sub-committee review the Commission's MICS regulations rulemaking file to determine what the industries concerns were during the rulemaking process and to decide if a recommendation should be made to the Commission to amend the regulations to be more specific.

D. Posting Information and Links Recommended by GPAC on Commission's Website (Sub-committee Members: Leonard Powell and Jesse Crawford)

Leonard Powell and Jesse Crawford reported on posting information and links recommended by GPAC on the Commission's website. Leonard Powell indicated that they performed a general overview of the website and found it to be thorough and easy to navigate. Mr. Powell stated that they have no recommendation for improvement of the website; therefore, this project is deemed complete and will not be included on future GPAC agendas for discussion.

5. Open Discussion of Any New Items

The GPAC members discussed their desire to be able to view Commission meetings on the website through live feed. There were discussions concerning the ability to use SKYPE; and, possibly requesting that the Commission consider conducting meetings in other California locations in order to make the meetings more assessable to individuals throughout the state. Joy Harn indicated that she would be willing to form a sub-committee to address these issues as soon as her current committee project was at least 75 percent complete.

6. Scheduling Next Meeting/Discussion Items for Next Agenda

It was decided that the next GPAC meeting would be scheduled on May 8, 2014 at 1:30 p.m. The project concerning posting information and links recommended by GPAC was dropped. The next agenda would include the three remaining projects for further discussion.

PUBLIC COMMENT

Kevin Kolbe was introduced as the Bureau's new Special Agent in Charge over Northern California.

ADJOURNMENT

The meeting was adjourned at 2:55 p.m.