

## **GAMING POLICY ADVISORY COMMITTEE**

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### **MINUTES OF MAY 8, 2014 GAMING POLICY ADVISORY COMMITTEE MEETING**

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#### **OPEN SESSION**

1. Call to Order and Welcome – Tina Littleton, Executive Director

Executive Director Tina Littleton called the May 8, 2014, meeting of the Gaming Policy Advisory Committee (GPAC), to order at 1:35 p.m.

2. Roll Call of Advisory Committee Members

Roll call of the Committee Members was taken. Kermit Schayltz, Brent Meyers, Joy Harn, James Smith, Jesse Crawford, Leonard Powell, and Frank Louie were present. Frances Asuncion and Yolanda Marrow, Bureau of Gambling Control (Bureau) attended the meeting as proxy for Stacey Luna-Baxter. Robert Jacobson, Darrell Miers and Stacey Luna-Baxter were absent.

Staff Participating: Tina Littleton, Executive Director and R. Todd Vlaanderen, Chief Counsel.

3. Approval of Meeting Minutes from March 5, 2014.

Kermit Schayltz moved to approve the March 5, 2014 meeting minutes. Joy Harn seconded the motion and by consensus the Committee Members approved the minutes, with Brent Meyers abstaining.

4. Update and Discussion of Projects:
  - A. Continuation of Paper Reductions and Electronic Forms (Sub-committee Members: James Smith and Jesse Crawford)

Jesse Crawford reported on the Continuation of Paper Reduction and Electronic Forms project. The first item that Mr. Crawford brought up for discussion was that consideration should be given to Third Party Providers of Proposition Player Services (TPPPS) groups in that they may also benefit by going to electronic forms.

The requirement for original signatures on forms was discussed and it was determined that original signatures for declarations under penalty of perjury are required on the application forms, which are in regulation. Executive Director Tina Littleton suggested that the sub-committee may consider looking into forms and

reports, other than the application forms, that are required to be submitted to determine if those forms may be done electronically.

Finally, Mr. Crawford asked if he could get an updated list of Bureau forms that can be done electronically to which Yolanda Marrow indicated that she would work with Stacy Luna-Baxter to provide Mr. Crawford the information.

**B. Review of Application and Supplemental Forms (Sub-committee Members: Joy Harn and Stacey Luna-Baxter)**

Joy Harn presented the Committee with a proposed revised version of the Individual Owner/Principal Supplemental Information form (BGC-APP 046) and the Business Entity Supplemental Information form (BGC-APP 045). Ms. Harn indicated that this was a collaborated effort with Stacey Luna-Baxter, Yolanda Marrow and Francis Asuncion of the Bureau and that the revisions provide for more uniformity and attempt to capture all needed information.

Executive Director Tina Littleton indicated that Commission staff had reviewed the forms and had noted two concerns. These included providing a disclosure statement for the requirement and use of social security numbers, and whether there should also be a disclosure statement concerning outstanding tax obligations.

Brent Meyer moved that the Committee support the recommendations that have been made to the Bureau of Gambling Control. Jesse Crawford seconded the motion which unanimously carried in a vote by the members.

Joy Harn indicated that the sub-committee still needed to resolve two outstanding issues that included determining whether there must be a disclaimer statement concerning the use of social security numbers, and whether the forms will remain in the Commission's regulations or if they will be moved over to Bureau regulations since they are Bureau forms. Ms. Harn further indicated that following resolution of these two items she hoped to be able to present to the Committee a proposal for the report to the Commission.

Discussions occurred concerning the security of confidential information that is required on application forms and the possibility on including a statement on the forms that indicate that the Bureau and Commission have security procedures in place for handling confidential information.

**C. Surveillance Requirements for Video Clarity and Format (Sub-committee Members: Darrell Miers and Jesse Crawford)**

Jesse Crawford and Darrel Miers reported on minimum requirements for video surveillance for cardrooms. Jesse Crawford reported that they met at Club One on April 17, 2014, with Thomas Winn, Aaron Wong, Kyle Kirkland, and Club One's Director of Security and Information Technology expert to learn both the cardroom and Bureau's concerns involving video surveillance. Mr. Crawford mentioned the difficulties that law enforcement has in viewing the playback functions of various

video recordings indicating that it may be beneficial to know what application the Bureau uses and figure out if the industry can adapt to it.

Kevin Kolbe, Special Agent in Charge, Bureau of Gambling Control, indicated that he could provide Mr. Crawford with the Bureau's minimum requirements for the video surveillance recording and playback functions.

#### 5. Open Discussion of Any New Items

There were discussions concerning pending legislation and whether GPAC was the proper forum to discuss legislation.

#### 6. Scheduling Next Meeting/Discussion Items for Next Agenda

It was decided that the next GPAC meeting would be scheduled on July 10, 2014 at 1:30 p.m. The next agenda would include the three standing projects and discussion of pending legislation.

#### PUBLIC COMMENT

None.

#### ADJOURNMENT

The meeting was adjourned at 2:35 p.m.