

INDUSTRY MATTERS

HAVE A CONDITION ON YOUR LICENSE? FOLLOW THESE TIPS ON ADDRESSING LICENSING CONDITIONS

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Many Commission licensees have conditions on their licensure or finding of suitability. Conditions can range from having to submit information just once, to providing updates on a regular basis until a situation is resolved. It is the licensee’s responsibility to follow the requirements of the license condition. Here are things to keep in mind about license conditions:

Inside this issue:

Who to Send Information To

If the license condition requires you to submit information to a certain agency, double check which agency to send it to. Most conditions require licensees to submit information to the California Gambling Control Commission or the Department of Justice, Bureau of Gambling Control. While the two agencies are similar, they ultimately perform different functions. If you send information to the wrong agency, there is no guarantee that it will be received by the correct agency. Please confirm which agency is listed on your condition before sending any information.

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Reporting Deadlines

License conditions often have reporting deadlines, requiring the licensee to submit information or status updates every 90 or 180 days. Do not wait until the last minute to compile the condition information, as life happens, and there may be delays with the courts or other entities you may be requesting information from. Ultimately, the licensee is responsible for submitting information in a timely manner.

Condition Compliance and License Renewal

When it comes time to renew your license, Commission Licensing staff and the Commissioners may take condition compliance into consideration. Licensees who do not follow the terms of the license condition may risk not having their licenses renewed by the Commission. However, licensees who complied with the license condition may be eligible to have the conditions removed or modified when it comes time to renew their license.

For information about your license condition, contact the Bureau of Gambling Control at BGCconditions@doj.ca.gov. To request the removal of a condition from your license, contact both the Commission at licensinginfo@cgcc.ca.gov and the Bureau at BGCconditions@doj.ca.gov.

CGCC Calendar

Upcoming Licensing Meetings

July 11
July 25
August 8
August 22
September 5
September 19

Upcoming State Holidays

(Office Closed)
July 4 (Independence Day)
September 2 (Labor Day)

MEET THE NEW EXECUTIVE DIRECTOR: LISA WARDALL

On May 1, the Commission welcomed its new Executive Director, Lisa Wardall, who was most recently the Assistant Director of the Department of Justice, Bureau of Gambling Control. Lisa brings years of experience in gambling regulation from her work with the Bureau of Gambling Control and with the Gaming Policy Advisory Committee. We asked Lisa a couple of questions to help introduce her to our readers:

How will your experience with the Bureau of Gambling Control aid your work as Executive Director?

My six years with the Bureau allowed me to establish a foundational understanding of the roles and responsibilities of both the Bureau and the Commission. The experience I gained at the Bureau is truly invaluable; I come to the Commission with extensive knowledge of the Gambling Control Act, familiarity with licensing and rulemaking processes and procedures, established professional relationships with industry members and representatives, and most importantly, an appreciation of Commission and Bureau staff. This knowledge and experience have allowed me to hit the ground running and immediately contribute to the Commission's operations, and it's been a seamless transition.

What are some of your goals as Executive Director?

My goal is to continue the Commission's operations without disruption. The Commission is thriving! I want to maintain the momentum and continue to facilitate the Commission's operational excellence. Long term, my goals are to implement the strategic goals and objectives outlined in the Commission's [2024-2027 Strategic Plan](#), facilitate robust Gaming Policy Advisory Committee recommendations, and lead and support Commission staff with their individual goals.

Most importantly, what do you do for fun?

I live by a work hard, play hard mantra. My weeks are spent working and working out (I'm a CrossFit fanatic!), and my weekends are spent having as much fun as possible. My husband and I are boaters, and we take every opportunity to be on the water when the weather is warm. We are fortunate to have many friends and family that we love to spend our free time with. I also love to cook! I love the challenge of navigating a complex recipe from one of my favorite celebrity chefs. Lastly, I enjoy traveling to tropical destinations with beautiful scenery.



Informational Session — Rulemaking Process under the Administrative Procedure Act

On August 6, the Office of Administrative Law (OAL) will hold a two-hour public information session providing the basic principles of regulations and the Administrative Procedure Act (APA). The informational session will be taught by OAL attorneys, and attendees will learn about OAL and its role, how to participate in the rulemaking process, when an agency needs to adopt regulations, how regulations are adopted, and the underground regulation petition process.

The Commission strongly encourages, receives, and implements public input during its rulemaking process, and OAL's training is a perfect opportunity for the Commission's stakeholders to learn how to get involved in the Commission's rulemaking process.

This special information session is specifically focused on assisting the public in understanding the APA. Attendees may participate via Microsoft Teams or telephone conferencing. Please visit [OAL's website](#) for more information.

REGULATIONS UPDATE: ANNUAL FEE UPDATE EFFECTIVE JULY 1; SURVEILLANCE REGS APPROVED BY OAL, EFFECTIVE 2025

By Ian Coolbear, Josh Rosenstein, Alex Hunter, and Doris Pires
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Update to Annual Fees

The Office of Administrative Law approved the [Update to Annual Fees](#) on May 22, 2024. The regulations will become effective July 1, 2024 and will be used for the upcoming 2024 annual fees billing cycle. The approved regulations update the annual fee amounts for cardroom and Third-Party Providers of Proposition Player Services (TPPPS) business licenses.

Multi-Owner Type Licenses

On May 21, 2024, Commission staff presented proposed regulations to implement [Assembly Bill \(AB\) 1271](#) to the Gaming Policy Advisory Committee. AB 1271 requires the Commission to create a Multi-Owner Type License category that would allow a cardroom endorsee licensee or TPPPS endorsee licensee to apply for a license that would link all other existing endorsee licenses held by a person to a single renewal cycle. Additionally, AB 1271 allows for the Commission to waive specified application requirements, such as the requirement to submit supplemental forms, background deposits, or have a background investigation conducted as part of a license application, if the applicant holds a cardroom endorsee license or TPPPS endorsee license in good standing.

Advertising

On April 16, 2024, the Commission approved making specified changes to the [draft modified regulation text](#) and to commence the formal rulemaking process. On May 14, 2024, Commission staff sent out economic and fiscal impact surveys and the updated text (version April 29, 2024) to industry representatives, the Bureau, and all rulemaking list recipients, requesting the information be provided by June 16, 2024. This information will be used to complete the economic and fiscal impact statement of the proposed regulation prior to a forthcoming 45-Day Public Comment Period.

Surveillance

On April 4, 2024, updates to the Commission's Surveillance Regulations were approved by the Office of Administrative Law and filed with the Secretary of State. As requested by the Commission, these regulations will have a delayed effective date of April 4, 2025. The [final text](#) of the approved regulations and related documents are currently available on the Commission's [Recently Adopted, Amended, and Repealed Regulations Webpage](#).

COMMISSION RESOURCE BOOK AVAILABLE ONLINE

As a reminder, the Commission's [Resource Book](#) with the most updated gaming laws and regulations is posted online. The Commission no longer prints Resource Books. Any Resource Book in print is outdated. Please be sure to download a copy of the [Resource Book](#) from the website and subscribe to the [rulemaking email list](#) to ensure that you are referencing the most current information available.

Hearing Results

*(Decisions Effective
April 1— June 30)*

Key Employee License

[Christopher Moosman](#),
approved May 9

Third-Party Worker License

[Roberto Gonzalez](#),
denied May 20

Translated Info Available on Website

The Commission is proud to include translated educational materials on its website in multiple languages.

You can view the [Application Tips](#) and the [Key Employee Responsibilities](#) materials in the following languages:

- Spanish
- Korean
- Simplified and Traditional Chinese
- Vietnamese
- Russian
- Khmer
- Hmong
- Tagalog

Check out these materials on the [Education page](#).

California Gambling Control Commission

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WHO MUST HOLD A STATE GAMBLING LICENSE

The Gambling Control Act requires that owners of a [gambling enterprise](#) or [Third-Party Provider of Proposition Player Services](#) must hold a state gambling license.

In addition to individual applicants, “non-natural persons,” like ownership entities such as corporations, trusts, partnerships, and limited liability companies, must also be licensed.

Who must be licensed:

- **Corporations:** Each officer, director, and shareholder of the owner.
- **Partnerships:** Each partner, and every trustee or person having or acquiring a direct or beneficial interest in the partnership owner.
- **Trusts:** The trustee and, in the discretion of the Commission, any beneficiary and the trustor of the trust.
- **Limited Liability Company:** Every officer, manager, member, or owner.
- **Spouses:** Spouses of owners who have a community property interest or who are involved in the gambling operation.
- Those who receive any direct or indirect percentage share of revenue earned by the owner from gambling activities.
- Every employee, agent, lender, or holder of indebtedness of the owner who, in the judgment of the Commission, has the power to exercise a significant influence over the gambling operation.

For questions, please contact the Commission’s Licensing Division at licensinginfo@cgcc.ca.gov.

HAIL AND FAREWELL

The Commission welcomes its new Executive Director, Lisa Wardall! Lisa was the Assistant Director of the Bureau of Gambling Control prior to joining the Commission. Lisa has almost 23 years of state service, 16 of which were with the Department of Justice, and over six of which were with the Bureau of Gambling Control. Lisa’s experience working for the Bureau and with the Commission and the Gaming Policy Advisory Committee will be a tremendous asset to the Commission. Welcome Lisa!

The Commission congratulates its own Stephanie Clark on her promotion to a new role as Staff Services Manager (Specialist) in the Licensing Division! Stephanie has been with the Commission for 12 years as a Licensing Analyst. In this newly-created position, Stephanie serves as an expert technical advisor for licensing matters, compiles monthly licensing statistics, and assists with the annual Cost & Fee analysis, among many other tasks.

The Commission also congratulates Ryan Gardner on his promotion to Staff Services Analyst in the Licensing Division! Ryan has been with the Commission for three years, all in the Licensing Division.